

Regular Meeting

February 21, 2024

CHEMEKETA COMMUNITY COLLEGE
Chemeketa Center for Business and Industry (CCBI)
626 High St. NE
Salem, Oregon

- | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------|-------|
| I. Board Workshop | 4:30–5 pm | Web Conferencing/Live Stream/
CCBI, Rooms 102–103 | |
| A. Updates for Chemeketa Center for Business and Industry (CCBI)
Jessica Howard, President/Chief Executive Officer | | | 1 |
| II. Executive Session | 5–5:15 pm | Closed Meeting | |
| Executive Session is called in accordance with ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. | | | |
| III. Administration Updates | 5:15–6 pm | Closed Meeting | |
| IV. Regular Session | 6 pm | Web Conferencing/Live Stream/
CCBI, Rooms 102–103 | |
| A. Call to Order | | | |
| B. Pledge of Allegiance | | | |
| C. Chemeketa Land Acknowledgment | | | 2 |
| D. Roll Call | | | |
| E. Comments from the Public | | | |
| F. Approval of Minutes —Regular College Board of Education Meeting of December 13, 2023, Board Work Session of January 5, 2024, Regular College Board of Education Meeting of January 17, 2024, and Budget Committee Orientation of January 31, 2024
Jessica Howard, President/Chief Executive Officer | | | 3–14 |
| G. Reports | | | |
| 1. Reports from the Associations | | | |
| a. Joselin Abarca Barranca and Esteban Salgado | | | |
| Associated Students of Chemeketa (ASC) | | | 15–16 |
| b. Steve Wolfe | | | |
| Chemeketa Faculty Association | | | 17 |
| c. Aaron King | | | |
| Chemeketa Classified Employees Association | | | 18–20 |
| d. Liliana Landa-Villalba | | | |
| Chemeketa Exempt Employees Association | | | 21–22 |
| 2. Reports from the College Board of Education | | | |
| H. Information | | | |
| 1. Presentation of 2022–2023 Audit Report
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | | | 23 |
| 2. Academic Calendar for 2026–2027
David Hallett, Vice President, Academic and Student Affairs | | | 24–27 |
| 3. Equity Scorecard Report
Jessica Howard, President/Chief Executive Officer | | | 28–45 |

4.	Advisory Committees for 2023–2024 David Hallett, Vice President—Academic and Student Services	46–82
5.	Oregon Community College Association Board Update Jessica Howard, President/Chief Executive Officer	83–85
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2.	Budget Status Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	89–93
3.	Capital Projects Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	94
4.	Institutional Advancement Foundation Quarterly Report October 1, 2023–December 31, 2023 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	95–96
5.	Grant Activities October 2023–December 2023 Alice Sprague, Interim Vice President—Governance and Administration	97–99
6.	Fall Term Enrollment Report Jessica Howard, President/Chief Executive Officer	100–103
7.	Post-Completion Outcomes Report Jessica Howard, President/Chief Executive Officer	104–107
8.	Recognition Report Jessica Howard, President/Chief Executive Officer	108–109
J. Separate Actions		
1.	Approval of Proposed Student Tuition and Fees for 2024–2025 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[23-24-125] 110–112
2.	Approval of Proposed Budget Calendar for 2024–2025 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[23-24-126] 113–114
3.	Approval of Retirement Resolution No. 23-24-07, April H. Ritchie, and Resolution No. 23-24-08, Harry “David” Hillis Alice Sprague, Interim Vice President—Governance and Administration	[23-24-127] 115–117
K. Action		
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)		
1.	Acceptance of 2022–2023 Audit Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[23-24-128] 118
2.	Approval of Statement of Budget Principles 2024–2025 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[23-24-129] 119–121

3. Acceptance of Program Donations October 1, 2023–December 31, 2023 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[23-24-130]	122–123
4. Approval of Grants Awarded October 2023–December 2023 Alice Sprague, Interim Vice President—Governance and Administration	[23-24-131]	124
L. Appendices		
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2. Campus Map		126–127
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M. Future Agenda Items		
N. Board Operations		
O. Adjournment		

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Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

To request this publication in an alternative format, please call 503.399.5192.

Workshop-A
February 21, 2024

UPDATES FOR CHEMEKETA CENTER FOR BUSINESS AND INDUSTRY (CCBI)

Prepared by

Lori McCauley, Project Coordinator—Customized Training
R. Taylor, Executive Director—CCBI, Business Programming and Early Childhood Education
Holly Nelson, Chief Officer—Workforce Innovations and Community Success
Jessica Howard, President/Chief Executive Officer

In this workshop, an overview of the Chemeketa Center for Business and Industry (CCBI) will be presented. CCBI is involved in a variety of business and workforce activities, including customized training, large multi-year contracts with the State of Oregon, and the Chemeketa Small Business Development Center.

Staff at CCBI engage with a variety of public and private partners across sectors and throughout the district to respond to emerging needs of business. This presentation will describe projects and services, and how CCBI is strategically positioning for growth in the post-COVID environment.

Landmark Acknowledgement
February 21, 2024

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Neva Hutchinson, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
February 21, 2024

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of December 13, 2023, board work session of January 5, 2024, board meeting of January 17, 2024, and the budget committee orientation of January 31, 2024, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

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February 21, 2024

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

December 13, 2023

I. ADMINISTRATION UPDATES

Neva Hutchinson, Chair, called the meeting to order at 4:25 pm, in Building 2, Room 172, at the Salem Campus.

Updates were discussed with the board regarding the January Board Work Session, potential bond, President's monthly reports to the board, and agenda preview.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

The meeting adjourned at 5:00 pm.

II. REGULAR SESSION

A. CALL TO ORDER

Neva Hutchinson, Chair, called the board meeting to order at 5:03 pm. The meeting was held in the Boardroom, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Neva Hutchinson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Joselin Abarca Barrance, Associated Students of Chemeketa (ASC) (via Zoom); Steve Wolfe, Chemeketa Faculty Association (CFA) (via Zoom); Aaron King, Chemeketa Classified Association (CCA); and Liliana Landa-Villalba, Chemeketa Exempt Association (CEA).

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E. COMMENTS FROM THE PUBLIC

None.

F. APPROVAL OF MINUTES

Ken Hector moved and Diane Watson seconded a motion to approve the Board of Education minutes from November 15, 2023.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Joselin Abarca Barrance, Associated Students of Chemeketa (ASC), said the report stands as written, and thanked President Howard and board members for attending the Law Enforcement graduation ceremony.

Steve Wolfe, Chemeketa Faculty Association (CFA), said the report stands as written. Steve noted that there were 219 faculty responses to the bargaining survey.

Aaron King, Chemeketa Classified Association (CCA), said the report stands as written, and mentioned that one of the the members on the negotiation team is no longer able to serve due to taking another position outside the college.

Liliana Landa-Villalba, Chemeketa Exempt Association (CEA), said the report stands as written.

Reports from the College Board of Education

Iton Udosenata attended the Nouveau Release party.

Ron Pittman attended the McMinnville Chamber Greeters at the Yamhill Valley Campus (YVC), met with Danielle and Paul at YVC, and attended the Oregon Community College Association (OCCA) Diversity, Equity, and Inclusion (DEI) committee meeting.

Jackie Franke attended the Student Opportunity Achieving Results (SOAR) graduation, Community and Partners of East Salem (CAPES) monthly meeting and agenda setting meeting, the Nouveau Release party, East Salem Rotary meetings, the Court Appointed Special Advocate (CASA) lunch, and a political kickoff event.

Betsy Earls attended a quarterly lunch with Jessica, the Dallas school district board meeting, and the Chemeketa Winter Social.

Diane Watson attended the SOAR graduation, the Nouveau Release party, the Coffee with Cathy Clark Zoom show, three Keizer Greeters, the Chemeketa Winter Social, the CASA luncheon, and the Chemeketa holiday choir concert.

Ken Hector attended the SOAR graduation, the Nouveau Release party, the Community Conversation meeting, the Salem Chamber forum, agenda review, an OCCA board meeting,

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two Silverton Rotary meetings, the monthly OCCA Legislative Committee meeting, the Chemeketa Winter Social, the Law Enforcement graduation, and the monthly Association of Community College Trustees (ACCT) Public Policy and Advocacy meeting.

Neva Hutchinson attended the SOAR graduation, the Nouveau Release party, agenda review, the Chemeketa Winter Social, and the OCCA Student Success Advisory Committee meeting, and she noted the wonderful representation of Chemeketa at the Salem Holiday Market.

H. INFORMATION

Oregon Community College Association Board Update

Ken Hector said the report stands as written, and noted that Traci Hodgson, Chemeketa faculty and OEA Community College Council ex-officio member, expressed concern that the Higher Education Coordinating Commission (HECC) was proposing limiting psychology and sociology classes to only one or two and additional classes would not be available until students moved to a four-year college. Jessica noted this was part of the major transfer map work and that students could take additional psychology and sociology courses, but only a portion of the total would transfer.

2022–2023 Financial Aid and Veterans Services Update

Rob Hoffman, Director of Financial Aid and Veterans Affairs, said the report stands as written with one correction. Rob noted the report showed a 37 percent decrease in ORSAA numbers; however, after publication of the report, it was discovered that the number of ORSAAs from the prior year inadvertently included duplicate records. The corrected numbers reflect that ORSAA filing for 2022-23 was essentially flat compared to 2021-22, being up a total of 4 applicants.

Neva Hutchinson asked about the differences on the FAFSA application process. Rob said the application is different now. There are fewer questions, and it will be much easier for students and parents to complete.

Statement of Budget Principles 2023–2024

Aaron Hunter discussed the Budget Principles report with the board. He noted that the document is similar to past reports and the focus is on the college's mission, with financial decisions being considered in relation to the college's values. He reviewed the five budget principles. Referring to the Resources under Financial Environment, Aaron stated the college is in the second year of the 2023–2025 biennium. He discussed the legislative appropriation and other funding sources for Chemeketa and noted that the HECC is proposing funding model changes. This will be starting in the 2024–2025 fiscal year and it is predicted to have a minimal impact on Chemeketa. Also discussed were the economy, college enrollment, tuition and fee revenue, and college expenses.

Neva Hutchinson mentioned HECC talks about payment based on student success and wanted to know what constituted the definition of success. Aaron said HECC has developed work groups consisting of community college members and they are working on a collaborative agreement on those definitions.

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Affirmative Action Annual Report

Alice Sprague said the report stands as written, and discussed a few highlights. She thanked the Human Resources team, Mercedes Wingo (Recruitment Manager), Institutional Research and Reporting, and Sarah Cunningham from the State of Oregon for their work on the report. Alice reviewed the data from the tables that provide an analysis of Chemeketa's workforce and recruitment data from January 1, 2022, to December 31, 2022. The Recruitment Team in partnership with the DEI Office continues to work to bring diverse applicants into recruitment pools and attempt to eliminate bias from the hiring process. Ongoing search advocate training continues and these individuals participate in each hiring committee process and related decision making.

I. STANDARD REPORTS

Personnel Report

Alice Sprague said the report stands as written and noted there were three self-support positions. Alice thanked Sherrie Magarrell for her contributions to Chemeketa and congratulated Sherrie on her retirement.

Budget Status Report

Aaron noted on the Statement of Resources and Expenditures that the beginning fund balance for the year to date to actuals will be filled in once the audit is completed later this month. The bulk of the property tax has come in, and the tuition and fee number is beginning to include some initial tuition fee payments for winter term. On the Budget Status report, the personnel and non-personnel services expenses are in line with previous years. The college was notified by the utility companies of significant increases coming. Those have not materialized yet, but the college is watching that line item. On the Status of Investments Report, there was one maturity and four new investments. There are still strong market yields from 5.2 to 5.5 percent, and the Local Government Investment Pool rate is staying steady at 5 percent.

Capital Projects Report

Aaron highlighted the work facilities did on the Student Success Center to make it a more welcoming space for students, the ongoing work to replace the fire alarm system in Building 9, and the 18-hole disc golf course (which is now completed and in use). He indicated that, for security purposes, a gate will be installed at the purple parking lot entrance and 45th. Aaron thanked Rory Alvarez, Director of Facilities, and his team for all of their hard work.

Recognition Report

Jessica Howard acknowledged all the employees in the written report.

J. SEPARATE ACTION

Approval of Retirement Resolution No 23-24-05, Sherrie Magarrell [23-24-115]

Betsy Earls read Sherrie Magarrell's retirement resolution. Sherrie worked at Chemeketa for 30 years.

Ken Hector moved and Ron Pittman seconded a motion to approve.

The motion CARRIED.

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Approval of Resolution No. 23-24-06, Chemeketa Community College Board of Education Calling for the Higher Education Coordinating Commission (HECC) to Revise the Oregon Opportunity Grant Award Amounts and Related Policies [23-24-117]

Jessica Howard noted that the board is calling on the HECC to revise the Oregon Opportunity Grant (OOG) Award amounts and related policies. Due to recent funding changes HECC made to the methodology used to award these grants, it has resulted in significant disparity between the award increases for community college and university students. The board believes that the HECC should maintain equity in cost-of-attendance funding for students and should rescind the rule requiring students attending fall term to be eligible for the OOG in the winter and spring terms. This change will support non-traditional students and those with varying enrollment times. The resolution outlines these requests.

Ken Hector noted this resolution was passed last week by the Oregon Community College Association (OCCA) board, and it encouraged each community college board to individually adopt this resolution.

Ken Hector moved and Ron Pittman seconded a motion to approve.

The motion CARRIED.

K. ACTION

Jackie Franke moved and Iton Udosenata seconded a motion to approve consent calendar item No. 1.

1. Approval of College Policy—Student Services 5000 Series, #5150—Delinquent Debts [23-24-116]

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

O. ADJOURNMENT

The meeting adjourned at 5:49 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD WORK SESSION
MEETING MINUTES**

January 5, 2024

Neva Hutchinson, Chair, called the Board Work Session to order at 8:47 am in the Boardroom, Building 2, Room 170, at the Salem Campus.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Guests: Chuck Adams, New Media Northwest, Chris Lane, Cygnal, and Patrick O'Connor, Oregon Department of Employment.

Work Session

Neva Hutchinson provided a welcome, reviewed the agenda, and gave a Budget Committee member update; Patrick O'Connor presented on employment projections in Oregon and the Mid-Willamette Valley.

A recess was taken at 10:15 am.

Executive Session

Neva Hutchinson, Chair, called the Executive Session to order at 10:16 am in the Boardroom, Building 2, Room 170, at the Salem Campus. Executive Session was held in accordance with ORS 192.660(2)(d), negotiations.

The Executive Session ended at 10:35 am.

The Work Session reconvened at 10:48 am.

Aaron Hunter discussed Chemeketa's 2024-25 budget outlook, and Chuck Adams and Chris Lane reviewed bond polling results. The board asked clarifying questions throughout the work session and thanked the presenters for their work.

Adjournment

The meeting adjourned at 11:49 am.

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Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

January 17, 2024

I. REGULAR SESSION

A. CALL TO ORDER

Neva Hutchinson, Chair, called the board meeting to order at 6:00 pm, via Zoom.

B. PLEDGE OF ALLEGIANCE

Neva Hutchinson led the group in the Pledge of Allegiance.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Neva Hutchinson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson. Excused Absence: Betsy Earls.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

E. COMMENTS FROM THE PUBLIC

None.

Neva Hutchinson noted the meeting tonight has been changed due to the extreme winter weather being experienced throughout the service district. The meeting is being held via Zoom, the agenda items being addressed are those that need attention by the board this month, and the remaining agenda items will be moved to the February board meeting.

F. INFORMATION

Proposed Student Tuition for 2024–2025

Aaron Hunter referred to the green sheet of the Proposed Student Tuition for 2023–2024 and gave an overview. Aaron reviewed the tuition and fee setting guidelines and discussed the fee increases:

- Tuition increase of \$3 per credit hour
- Out-of-state and international tuition rate increase of \$3 per credit hour

The proposed increase would place Chemeketa fourth among comparator colleges based on current year rates.

There will be a student tuition forum on February 1st to share the tuition proposal and answer any questions. A recommendation will be brought back to the board next month for action.

Jessica Howard checked with Ryan West, Executive Dean, Financial Aid and Veterans Services, and the current maximum three-term Pell award given is \$7,395 which would

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cover student tuition and fees with the \$3 credit increase. Iton Udosenata asked what number of students qualify for Pell. Jessica said that, based on fall 2023 student data, 28 percent of all students (credit and non-credit) are Pell-eligible, 23.2 percent are not eligible, and 48.4 percent of students did not complete a FAFSA. Ken Hector noted that books are also part of the cost, and Chemeketa's efforts over the last few years have significantly reduced the cost of books and feels that those fees should come in under the maximum Pell awarded. Jessica noted that Pell does not include the Oregon Opportunity grant, and there are other categories of aid. Ken said students could use these options for indirect expenses, and the college is doing everything possible to ensure the college's students have the opportunity to get their education. If the board has additional questions, it was stated to reach out to Jessica or Aaron prior to February's board meeting.

G. SEPARATE ACTION

Approval of Appointment of Budget Committee Members, Resolution No. 23-24-09 for Zone 2, Resolution No. 23-24-10 for Zone 3, and Resolution No. 23-24-11 for Zone 7 [23-24-118]

Alice Sprague said the report stands as written. Budget Committee terms in Zones 2, 3, and 7 expired June 30, 2023, and the college advertised for committee members in these zones. An individual applied for Zone 2 during the formal process and is eligible for a three-year term, and the two appointed positions for Zones 3 and 7 will serve for one year. Those vacancies will be advertised after July 1, 2024. The college recommends that Eric Palo be appointed for a three-year term in Zone 2, Osvaldo Avila for a one-year term in Zone 3, and Scott Engel for a one-year term in Zone 7. Neva asked if there is a swearing-in process for new budget committee members. David Hallet and Alice said that this occurs during the first Budget Committee meeting in April.

Ron Pittman moved and Jackie Franke seconded a motion to approve.

The motion CARRIED.

H. ACTION

Jackie Franke asked for a recap. Aaron said security services have been contracted for the past 10 years; the contract came up for renewal; an RFP was processed; First Response Security was selected as the vendor; and the contract is good for five years. Ken mentioned the chosen vendor is located in Beaverton and asked for data on First Response Security and background of the company since they are not local. Marshall Roache, Executive Dean, Career and Technical Education, said the college is very confident with this company, and the college's new Public Safety Director has had a good working relationship with them in the past.

Diane Watson moved and Jackie Franke seconded a motion to approve consent calendar item No. 1.

1. Approval of Contract Award for Public Safety Unarmed Services [23-24-124]

The motion CARRIED.

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I. ADJOURNMENT

The meeting adjourned at 6:20 pm.

Respectfully submitted,

Julie Deuchars

Executive Coordinator

Board Chair

Jessica Howard

President/Chief Executive Officer

Date

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MINUTES OF BUDGET COMMITTEE ORIENTATION

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

January 31, 2024

The Budget Committee Orientation was called to order by Neva Hutchinson, Board Chair, at 1:01 pm in the Boardroom, Building 2, Room 170, at the Salem Campus. Neva Hutchinson, Jessica Howard, and Aaron Hunter welcomed everyone, and Budget Committee members and staff introduced themselves.

Budget Committee Members in Attendance: Osvaldo Avila (Zoom), Ray Beaty (Zoom); Chris Brantley; Scott Engel; Jackie Franke (arrived 1:10 pm); Ken Hector, Board Vice Chair; Neva Hutchinson, Board Chair; Jenne Marquez; Eric Palo; Iton Udosenata (Zoom, left at 2:30 pm). Excused Absences: Betsy Earls; Ron Pittman, Mike Stewart, Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: David Hallett.

Budget Committee Orientation

Aaron gave an overview, outlined the meeting format and logistics, and stated that the April Budget Committee meetings would be in hybrid format.

Aaron discussed budget calendar key dates and reviewed sections of the Budget Principles and Financial Environment document for the 2024–2025 Fiscal Year. This document is reviewed annually. Aaron discussed the tuition and fee setting guidelines, the proposed student tuition and universal fee rates for 2024–2025, and the annual cost of attendance among Oregon comparator community colleges. There will be a student tuition forum on Thursday, February 1, 2024. Jessica discussed the Bachelor of Applied Science degree in Leadership and Management that was started at the college in the 2023–2024 academic year. In addition, Aaron provided an overview of the financial environment, financial trends, and general budget assumptions.

The Budget Committee members asked clarifying questions during the presentation and engaged on the different topics. The responses to the questions asked will be emailed to the members. Additional questions should be emailed to budget@chemeketa.edu.

Meeting adjourned at 2:34 pm.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Joselin Abarca-Barranca, ASC Executive Coordinator

ASC / MSS PAST EVENTS

Winter Term 2024 Pizza Kickoff

- On January 10, 2024, the Student Life team hosted a Winter Pizza Kickoff from 11 am to 1 pm, extending a warm welcome to students returning to campus for another successful term. The event aimed to set a positive tone for the upcoming academic period, providing students with an opportunity to reconnect and engage. In addition to the delicious pizza, campus clubs actively participated in the Winter Pizza Kickoff, eager to recruit new incoming students. This collaboration between Student Life and campus clubs created a dynamic atmosphere, offering students not only a chance to enjoy good food and reconnect but also an opportunity to explore diverse interests and become involved in the vibrant campus community. Over 255 students attended the event, making it a great success.

Belonging Lecture with David Lewis

- On Wednesday, January 24, 2024, the Multicultural Student Services department hosted a special event featuring Dr. David Lewis, a former tribal historian, and Grand Ronde Tribal Member. During the event, Dr. Lewis delivered a lecture focusing on indigenous history and culture, enriching attendees' understanding and appreciation. We extend our heartfelt gratitude to Dr. Lewis for sharing his wisdom with us.

Student Karaoke

- On Thursday, January 25, 2024, ASC organized an exciting karaoke event that took place from 2–4:30 pm in the Student Center. The event was designed to create a vibrant and enjoyable atmosphere for students, providing them with an opportunity to sing along to their favorite songs in the company of their peers. This initiative was met with tremendous enthusiasm from our student community on campus, as over 100 students showed up to participate, making it a great hit. The ASC is thrilled by the overwhelming response and look forward to hosting another karaoke event in the future, providing more opportunities for students to come together and enjoy such memorable experiences.

United Way Community Service Event

- On Monday, January 29, 2024, ASC organized a meaningful community service opportunity. Participants were invited to volunteer at the United Way Warehouse Resource Center, engaging in the important task of sorting goods destined for donation to families in need. This collaborative effort reflected ASC's commitment to fostering a sense of social responsibility and community involvement among students. By dedicating time to this service initiative, participants not only contributed to the well-being of those less fortunate but also strengthened the bonds of compassion and solidarity within the college community. It was an engaging and valuable opportunity for students to build relationships within the community and among themselves.

Report-1a
February 21, 2024

Coffee with the President

- On January 30, 2024, from 12–1:30 pm, ASC hosted "Coffee with the President." This event provided students with the chance to discuss their experiences directly with President Jessica Howard. The aim was to create an open dialogue, offering students a platform to be heard and fostering a strong connection between the college president and the student body. ASC extends sincere gratitude to President Howard for taking time out of her day to meet and engage with students. It was a valuable opportunity for students to share their thoughts, concerns, and suggestions.

Valentine's Day Club Fair Event

- On February 14, 2024, ASC hosted a Valentine's Day Club Fair event from 11 am to 2 pm, offering students an opportunity to explore various clubs and resources around campus. The event featured food, music, and exciting raffle prizes for students to win. Attendees experienced an engaging atmosphere where they learned more about different clubs and potentially found new interests to pursue. It was a fantastic occasion for students to connect with each other and get involved in the vibrant campus community.

ASC / MSS FUTURE EVENTS

United Way Community Service Event

- On February 27, 2024, ASC will once again collaborate with United Way to serve the less fortunate by sorting through items and food for them. ASC will provide transportation for volunteers and aims to see a strong turnout of students. Join us for this impactful event, taking place from 2–5 pm.

Student Life Kick Back

- On March 13, ASC will be hosting an exciting Student Life kickback from 12 to 2 pm during finals week to help students destress and shift their focus away from their studies for a little while. We anticipate students engaging in our fun activities, where music and refreshments will be offered.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

FACULTY RECOGNITION

Life Science instructor **Jennifer Johns** is working on a fire ecology project for Environmental Science and the mid-Willamette Valley community. The work involves researching the recovery of the Opal Creek Scenic Restoration Area and Wilderness after the Beachie Creek Fires and bringing that information into the classroom. Johns intends to establish a long-term data set for students to work with, offer research experiences for students at Opal Creek, and eventually publish about the work they are doing in educational and community science journals.

Visual Communications instructor **Bret Malley** is working on a sabbatical project this academic year, a documentary called *The Divergent Gift: Unboxing Autism*. This feature-length film focuses on deepening positive Autistic identity through visualizing the various unseen struggles, challenges, gifts, and abilities of those on the so-called “mild” end of the autism spectrum. Combining interviews with richly animated visualizations, the film explores many diverse experiences of this rising area of diagnosis as well as a personal journey showcasing just what it means to wonder, am I on the spectrum? The goal is to create a resonant and captivating film made by the Neurodivergent and Autistic community for the community and beyond.

CONTRACT NEGOTIATIONS

The initial negotiation session for a new faculty Collective Bargaining Agreement was held on Friday, January 19. That date marked the start of the mandatory 150 days of bargaining. A second session was held on Friday, February 2. Subsequent negotiation sessions will be held every other Friday.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Timothy King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College Classified
Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

PRESIDENT'S MESSAGE

Classified staff keep our campus buildings open and clean; we make sure buildings are heated and cooled appropriately, keep labs and libraries running and available to students when needed. They assist with admissions, financial resources to fund their educational goals, meeting them where they are and so much more. Without the work of classified staff, Chemeketa literally could not operate (the How), and students would not be educated (the Why).

Despite the importance of our work, far too many classified staff struggle with paychecks that don't allow us to support ourselves and our families. 25.9 percent of classified staff at Chemeketa make less than the food stamp eligibility level for a family of three. It increases to 59.2 percent for a family of four. Income guidelines from the Supplemental Nutrition Assistance Program (SNAP) show that a family of three's Annual income is \$49,728; for a family of four the Annual income increases to \$60,000. These amounts are effective from October 2022 through September 2023.

The Oregon Office of Economic Analysis reports that the mode household in Oregon, or the most common type is a two-adult household with no young children living at home. A bit more than one in three households (33.3 percent) in the state fit that description. According to the 2024 Negotiations Survey conducted by the CCA, out of 115 responses, 66.9 percent identified as two adults in the household and 57 percent with no children living at home.

The *Economic Well-Being of the U.S. Households in 2022* report examines the financial lives of U.S. adults and their families. Overall, results from the survey indicate a decline in people's financial well-being over the previous year. The 2022 survey found that self-reported financial well-being was among the lowest levels observed since 2016. It also shows that higher prices have negatively affected most households, though workers continued to experience a strong labor market.

Wages today are worth less than they were five years ago, and workers are living "paycheck-to-paycheck." Meanwhile, employees say their workload has "doubled," but pay has remained stagnant. In 2022, real wages have fallen in Oregon. For the 2022 year there was an average increase of 8 percent for the West region Consumer Price Index for All Urban Consumers (CPI-U). When you take that into account with the 2 percent cost of living increase that we received in

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2022, the financial well-being of Classified has been negatively impacted. From January 2021 to December 2023 inflation rose by 16.5 percent, while in the same time period, Classified wages only increased by 10.6 percent.

The CCA believes that all employees at the College deserve to earn a “Living Wage”. At its simplest, a living wage is what one full-time worker must earn on an hourly basis to help cover the cost of their family’s minimum basic needs, where they live while still being self-sufficient. There are eight basic needs – food, childcare, health care, housing, transportation, civic engagement, broadband, and other necessities. 53 percent of the respondents indicated they do not feel they earn enough to meet their family’s minimum basic needs and be self-sufficient.

Household earnings in 2020, reported on the Oregon Financial Wellness Scorecard for the counties we serve are as follows: Yamhill \$67,296, Polk \$65,665, Marion \$61,817, and Linn \$59,547. According to information provided by Human Resources October of 2023, 40.8 percent of the 295 classified positions earn more than \$59,000 annually. That means that 59.2 percent of classified employees earn less than household earnings in counties we serve.

“We can either have democracy in this country or we can have great wealth concentrated in the hands of a few; but we can’t have both.” – Supreme Court Justice Louis Brandeis

During the 2023–24 Budget cycle the College created an \$8.5 million budget deficit. An operating budget is a detailed projection of what a company expects its revenue and expenses will be over a period of time. Basically, stating that the College creates its budget by which it will operate. They create, adopt and approve the College’s budget. The College’s approach to the 2023–24 Budget, “The Road Ahead”, was a strategic realignment, tuition increase and cost reductions. One of the assumptions and decisions was no increase to State funding for the 2023–25 biennium, \$702 million. State legislative appropriation for all community colleges was set at \$795.6 million. An increase of \$93.6 million

It’s time that the College invests back into its employees.

NEW HIRES

Alma Amaya, Student Services Assistant–Admissions Enrollment and Graduation Services, Student Affairs Division, January 3, 2024.

Teresa Pearson, Financial Services Analyst–Bookstore and Auxiliary Services, College Support Services Division, 100 percent, 12 Month assignment, effective January 22, 2024.

Sydney Purdy, Department Technician I–Foundation Department, College Support Services Division, 100 percent, 12 Month assignment, effective January 24, 2024.

POSITION CHANGES

Denise Thompson, Department Technician II–CCBI, Business Programming and ECE, Academic Affairs Division, 100 percent, 12-month assignment, from Department Technician–Academic Advising and First year Programs, Student Affairs Division, effective December 27, 2023.

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Silvia Marin Lopez, Student Services Specialist–Academic Development and Corrections Education, Regional Education and Academic Development Division, 100 percent, 12-month assignment, from Department Technician II–CCBI, Business Programming and ECE, Academic Affairs Division, effective January 1, 2024.

RETIREMENTS

None

SEPARATIONS

John Capaccio, Student Services Coordinator/Analyst I- Academic Development and Corrections Education Division effective January 4, 2024

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Liliana Landa-Villalba, President—Chemeketa Community College Exempt Association

A warm welcome to our newest Exempt Employees Charles Zeigler, Assistant Director, Information Technology, and Brian McCartney, Assistant Director, Information Technology.

On December 14, 2023, the Exempt Association hosted a luncheon for Exempt Employees. Exempt members had the opportunity to meet Exempt Scholarship Recipients and hear about their educational journey at Chemeketa Community College thus far. A special thank you to Jamie Wenigmann for connecting us to our scholarship recipients, and to Gaelen McAllister for facilitating the panel.

Ed Woods, Coordinator, MWEC/Perkins

The Annual Mid-Willamette Education Consortium (MWEC) Rally took place on October 12, 2023, and had over 250 in attendance. The event was located at the Salem Convention Center, with the support of Chemeketa Executive Deans and CTE Deans. The event targeted CTE Education Professionals in both secondary and post-secondary institutions and focused on professional development. This event included 26 sessions and 11 Professional Learning Community meetings. MWEC's partners that participated in this event included the Willamette ESD, the South Metro-Salem STEM Hub, 25 school districts including Salem-Keizer School District, the Oregon Department of Education, the HECC, the Oregon State Treasury, NCCE, SkillsUSA, Oregon ACTE, and Oregon Coast Community College. This event creates connections across the region and provides momentum for the year.

Abbey Gaterud, Director, Chemeketa Press

Chemeketa Press is pleased to announce the acquisition of a new biology workbook for Biology 112: Cell Biology for Health Organizations. Chemeketa faculty Holly Schiefelbein (Biology) has developed a compact, streamlined, and focused workbook that guides students through the core concepts they must understand before starting the Anatomy and Physiology course sequence. Chemeketa Press plans to publish this book in August 2024.

Rick Puente, Director, Public Safety

On Thursday, February 1, the Chemeketa Public Safety Department was honored to host the college's "First Thursday at 3" event for February. The theme for the event was "P.S. I LOVE YOU" (P.S. = Public Safety). Approximately 70 people attended throughout the 90-minute event. Public Safety provided food, gift bags and finalized the event with raffle prizes for all guests. It was a great opportunity to provide a little more insight into the world of Public Safety on the Chemeketa Salem Campus. Here are a few of photos from the event.

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Jon Mathis, Executive Director, Title IX

The Bridging Institute for Inclusion and Belonging has already had a busy 2024! This term the Institute started three new cultural competency certificate cohorts and just completed a two-part series on understanding and addressing bias for over 300 Yamhill County Health and Human Services employees. Our reach continues to grow as we collaborate with city, state, and non-profit agencies. As we continue to expand our services, we are already building our network of highly qualified facilitators who will help us to strengthen our capacity to meet demand. There are several more exciting opportunities on the horizon that we look forward to sharing in future reports. We are grateful to be able to serve our district in such a meaningful way.

Thank you Exempt employees for all your hard work and dedication to Chemeketa Community College!

PRESENTATION OF 2022–2023 AUDIT REPORT

Prepared by

Rich Kline, Director—Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

Representatives from the audit firm of Kenneth Kuhns & Company will be in attendance to make the presentation of the college financial audit.

Action to accept the report by the College Board of Education will be requested during the February board meeting.

ACADEMIC CALENDAR FOR 2026–2027

Prepared by

David Hallett, Vice President—Academic and Student Affairs

The College utilizes a three-year perpetual Academic Calendar. The Board of Education reapproved the 2024–2025 and the 2025–2026 academic calendars on June 21, 2023. Annually the Board of Education reviews and approves the third year of the Academic Calendar. 2026–2027 is being presented for review this year.

ACADEMIC TERMS

The college has four academic terms: summer, fall, winter and spring terms.

- Summer term has three sessions: the first intensive five-week session is June 22–July 25, 2026, the standard eight-week session is June 22–August 15, 2026, and the ten-week session for specific programs is June 22–August 29, 2026
- Fall term is eleven weeks in length: September 28–December 12, 2026
- Winter term is eleven weeks in length: January 4–March 20, 2027
- Spring term is eleven weeks in length: March 29–June 12, 2027

SUMMER FRIDAY CLOSURES

The college will be closed Fridays during summer term: June 26–August 28, 2026.

BREAKS

- A three-week break between fall and winter terms.
- A one-week break between winter and spring terms.
- A one-week break between spring and summer terms.

INSERVICE

- Fall employee inservice is two weeks prior to fall term: September 14–25, 2026.
- The college is closed to the public until 1:00 pm the first Tuesday of inservice for college-wide activities: September 15, 2026.

HOLIDAYS AND OTHER COLLEGE CLOSURES

The college will be closed a total of 12 days to recognize the following holidays:

- Juneteenth: June 19, 2026
- Independence Day: July 3, 2026
- Labor Day: September 7, 2026
- Veterans' Day: November 11, 2026
- Thanksgiving Day and Day After: November 26 and 27, 2026
- Winter Holidays: December 24 and 25, 2026
- New Year's Eve and New Year's Day: December 31, 2026, and January 1, 2027

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February 21, 2024

- Martin Luther King Jr Day: January 18, 2027
- Memorial Day: May 31, 2027

The college will also be closed the following days:

- Due to Independence Day holiday: Saturday, July 4, 2026
- Due to Thanksgiving holidays: Saturday, November 28, 2026
- Presidents Day: February 15, 2027

The College Board of Education will be asked to approve the Academic Calendar for 2026–2027 at the March 2024 Board of Education meeting.

ACADEMIC CALENDAR

2024-2025 through 2026-2027



Updated December 27, 2023

	2024-2025 ¹	2025-2026 ¹	2026-2027 ²
SUMMER	Summer 2024	Summer 2025	
Beginning of Term	Jun 24, 2024	Jun 23, 2025	Jun 22, 2026
End of Term (Intensive 5-weeks)	Jul 27, 2024	Jul 26, 2025	Jul 25, 2026
End of Term (Standard 8-weeks)	Aug 17, 2024	Aug 16, 2025	Aug 15, 2026
End of Term (Specific Programs 10-weeks)	Aug 31, 2024	Aug 30, 2025	Aug 29, 2026
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	Jul 24–Sep 3, 2024 (10 am)	Jul 23–Sept 2, 2025 (10 am)	Jul 22–Aug 31, 2026 (10 am)
Summer Friday Closures	Fridays, Jun 28–Aug 30, 2024	Fridays, Jun 27–Aug 29, 2025	Fridays, Jun 26–Aug 28, 2026
College Closure & Holidays (Juneteenth, Independence Day)	Jun 19, 2024 Jul 4, 2024 Jul 6, 2024 (Sat)*	Jun 19, 2025 Jul 4, 2025 Jul 5, 2025 (Sat)*	Jun 19, 2026 Jul 3, 2026 Jul 4, 2026 (Sat)*
FALL	Fall 2024	Fall 2025	
Beginning of Term	Sep 30, 2024	Sep 29, 2025	Sep 28, 2026
End of Term	Dec 14, 2024	Dec 13, 2025	Dec 12, 2026
Final Exams	Dec 9–14, 2024	Dec 8–13, 2025	Dec 7–12, 2026
Faculty Grade Input Period	Oct 30–Dec 16, 2024 (10 am)	Oct 29–Dec 15, 2025 (10 am)	Oct 28–Dec 14, 2026 (10 am)
Employee Inservice	Sep 16–27, 2024	Sep 15–26, 2025	Sep 14–25, 2026
College-wide Inservice (closed to the public until 1:00 pm)	Sep 17, 2024	Sep 16, 2025	Sep 15, 2026
Winter Break	Dec 16, 2024–Jan 3, 2025	Dec 15–31, 2025	Dec 14–30, 2026
College Closures & Holidays (Labor Day, Veterans' Day, Thanksgiving Day and Day After, Saturday after Thanksgiving, Winter Holidays, New Years Eve/Day or Day After)	Sep 2, 2024 Nov 11, 2024 Nov 28 & 29, 2024 Nov 30, 2024 (Sat)* Dec 24 & 25, 2024 Dec 31, 2024 & Jan 1, 2025	Sep 1, 2025 Nov 11, 2025 Nov 27 & 28, 2025 Nov 29, 2025 (Sat)* Dec 25 & 26, 2025 Jan 1 & 2, 2026	Sep 7, 2026 Nov 11, 2026 Nov 26 & 27, 2026 Nov 28, 2026 (Sat)* Dec 24 & 25, 2026 Dec 31, 2026 & Jan 1, 2027
WINTER	Winter 2025	Winter 2026	
Beginning of Term	Jan 6, 2025	Jan 5, 2026	Jan 4, 2027
End of Term	Mar 22, 2025	Mar 21, 2026	Mar 20, 2027
Final Exams	Mar 17–22, 2025	Mar 16–21, 2026	Mar 15–20, 2027
Faculty Grade Input Period	Feb 5–Mar 24, 2025 (10 am)	Feb 4–Mar 23, 2026 (10 am)	Feb 3–Mar 22, 2027 (10 am)
Spring Break	Mar 24–28, 2025	Mar 23–27, 2026	Mar 22–26, 2027
College Closures & Holidays (Martin Luther King Jr Day, Presidents Day)	Jan 20, 2025 Feb 17, 2025	Jan 19, 2026 Feb 16, 2026	Jan 18, 2027 Feb 15, 2027
SPRING	Spring 2025	Spring 2026	
Beginning of Term	Mar 31, 2025	Mar 30, 2026	Mar 29, 2027
End of Term	Jun 14, 2025	Jun 13, 2026	Jun 12, 2027
Final Exams	Jun 9–14, 2025	Jun 8–13, 2026	Jun 7–12, 2027
Faculty Grade Input Period	Apr 30–Jun 16, 2025 (10 am)	Apr 29–Jun 15, 2026 (10 am)	Apr 28–Jun 14, 2027 (10 am)
College Closures & Holidays (Memorial Day)	May 26, 2025	May 25, 2026	May 31, 2027
Graduation	TBD	TBD	TBD

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All dates are subject to change based on Board Approval. All holidays are subject to bargaining agreements.

¹ Approved by Board of Education: September 21, 2022, January 18, 2023 and reapproved June 21, 2023

² Proposed Dates, pending Board Approval

Registration and other key dates available on the public website: www.chemeketa.edu/admission/enroll/dates-dead

ACADEMIC CALENDAR 2026-2027



Proposed dates, updated December 27, 2023²

June 2026

wk	Su	M	T	W	R	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	H	20
1	21	22	23	24	25	26	27
2	28	29	30				

July 2026

S	M	T	W	T	F	S
2				1	2	H 4
3	5	6	7	8	9	10 11
4	12	13	14	15	16	17 18
5	19	20	21	22	23	24 25
6	26	27	28	29	30	31

August 2026

S	M	T	W	T	F	S
6						1
7	2	3	4	5	6	7 8
8	9	10	11	12	13	14 15
9	16	17	18	19	20	21 22
10	23	24	25	26	27	28 29
	30	31				

September 2026

wk	S	M	T	W	T	F	S
			1	2	3	4	5
	6	H	8	9	10	11	12
	13	14	I	16	17	18	19
	20	21	22	23	24	25	26
1	27	28	29	30			

October 2026

S	M	T	W	T	F	S
1				1	2	3
2	4	5	6	7	8	9 10
3	11	12	13	14	15	16 17
4	18	19	20	21	22	23 24
5	25	26	27	28	29	30 31

November 2026

S	M	T	W	T	F	S
6	1	2	3	4	5	6 7
7	8	9	10	H	12	13 14
8	15	16	17	18	19	20 21
9	22	23	24	25	H	H 28
10	29	30				

December 2026

S	M	T	W	T	F	S
10				1	2	3 4 5
11	6	7	8	9	10	11 12
	13	14	15	16	17	18 19
	20	21	22	23	H	H 26
	27	28	29	30	H	

SUMMER TERM 2026

	Intensive 5-weeks	Standard 8-weeks	Specific Programs 10-weeks
Beginning of Term	June 22	June 22	June 22
End of Term	July 25	August 15	August 29
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	July 22–Aug 31 (10 am)	July 22–Aug 31 (10 am)	July 22–Aug 31 (10 am)
Summer Friday Closure	Fridays, June 26–August 28	Fridays, June 26–August 28	Fridays, June 26–August 28
College Closures & Holidays	June 19 (Juneteenth) July 3 (Independence Day) July 4 (Saturday)*	June 19 (Juneteenth) July 3 (Independence Day) July 4 (Saturday)*	June 19 (Juneteenth) July 3 (Independence Day) July 4 (Saturday)*

FALL TERM 2026

Beginning of Term	September 28
End of Term	December 12
Final Exams	December 7–12
Faculty Grade Input Period	October 28–December 14 (10 am)
Employee Inservice	September 14–25
College-wide Inservice	September 15 (closed to the public until 1:00 pm)
Winter Break	December 14–30
College Closures & Holidays	September 7 (Labor Day) November 11 (Veterans' Day) November 26 & 27 (Thanksgiving/Day After) November 28 (Saturday)* December 24 & 25 (Winter Holidays) December 31 & January 1 (New Years Eve/Day)

WINTER TERM 2027

Beginning of Term	January 4
End of Term	March 20
Final Exams	March 15–20
Faculty Grade Input Period	February 3–March 22 (10 am)
Spring Break	March 22–26
College Closures & Holidays	January 18 (Martin Luther King Jr Day) February 15 (Presidents Day)

SPRING TERM 2027

Beginning of Term	March 29
End of Term	June 12
Final Exams	June 7–12
Faculty Grade Input Period	April 28–June 14 (10 am)
College Closures & Holidays	May 31 (Memorial Day)
Graduation	TBD

January 2027

wk	S	M	T	W	T	F	S
1	3	4	5	6	7	H	2
2	10	11	12	13	14	15	16
3	17	H	19	20	21	22	23
4	24	25	26	27	28	29	30
5	31						

February 2027

S	M	T	W	T	F	S
5		1	2	3	4	5 6
6	7	8	9	10	11	12 13
7	14	15	16	17	18	19 20
8	21	22	23	24	25	26 27
9	28					

March 2027

S	M	T	W	T	F	S
9		1	2	3	4	5 6
10	7	8	9	10	11	12 13
11	14	15	16	17	18	19 20
	21	22	23	24	25	26 27
1	28	29	30	31		

April 2027

S	M	T	W	T	F	S
1				1	2	3
2	4	5	6	7	8	9 10
3	11	12	13	14	15	16 17
4	18	19	20	21	22	23 24
5	25	26	27	28	29	30

May 2027

S	M	T	W	T	F	S
5						1
6	2	3	4	5	6	7 8
7	9	10	11	12	13	14 15
8	16	17	18	19	20	21 22
9	23	24	25	26	27	28 29
10	30	H				

June 2027

S	M	T	W	T	F	S
10				1	2	3 4 5
11	6	7	8	9	10	11 12
	13	14	15	16	17	H 19
	20	21	22	23	24	25 26
	27	28	29	30		

Registration and other key dates available on the public website:
www.chemeketa.edu/admission/enroll/dates-deadlines/

Calendar Legend

	Start of Term		Summer Friday college closure		Inservice days
	End of Term		Other college closure day		Term days
	Spring Break		College closed for observed holiday		

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All dates are subject to change based on Board Approval. All holidays are subject to bargaining agreements.

² Proposed Dates, Pending Board Approval

EQUITY SCORECARD REPORT

Prepared by

Mason Stokes, Institutional Research Data Technician
Colton Christian, Director—Institutional Research and Reporting
Vivi Caleffi Prichard, Chief Diversity Officer
Jessica Howard, President/Chief Executive Officer

Items included in this report:

- Equity Scorecard



Chemeketa's Guiding Language

Chemeketa's mission, vision and values were developed following broad stakeholder input and participation. They were formally adopted by the Board of Education October 2022, and will be in place throughout this accreditation cycle which ends spring 2029.

Chemeketa's Mission (Why we Exist)

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

Vision (Our Shared Future)

Chemeketa will be a gathering place for lifelong learning.

Values

Adaptability

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

Belonging

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

Community

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

Opportunity

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

Quality

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

As required by Chemeketa's accrediting body, Northwest Commission on Colleges and Universities (NWCCU), the college must document and demonstrate progress toward mission fulfillment through continuous improvement efforts at the institutional and unit levels.

NWCCU recognizes higher education institutions for performance, integrity, and quality to merit the confidence of the educational community and the public. Our accreditation of postsecondary institutions is a voluntary, non-governmental, self-regulatory process of quality assurance and institutional improvement.

Accreditation or preaccreditation by NWCCU also qualifies institutions and enrolled students for access to Title IV federal funds to support teaching, research, and student financial aid.



Chemeketa Community College has adopted a seven-year strategic planning cycle aligned with its institutional cycle of accreditation. The current cycle began in the 2022-23 academic year and runs through 2028-29. The Strategic Plan is intended to act as a map to guide the college to mission fulfillment at the culmination of the cycle. In alignment with participatory governance principles, the College Council, a representative group of employees and students, is responsible for the development and oversight of strategic planning.

The Strategic Plan is organized into five Strategic Themes, which represent key components of the college mission and vision. Each Strategic Theme is further broken down into Indicators which clarify and define the theme.

A companion to the Strategic Plan, the Strategic Scorecard contains specific metrics — organized by strategic theme and indicator — that will be used to define progress toward mission fulfillment. An expanded version of this document, the Strategic Scorecard and Action Plan is located on the college Intranet. Each year, it is updated with specific actions planned to impact the metrics associated with a particular indicator. At the end of the year, progress toward these actions is documented in the Strategic Scorecard and Action Plan.

As a Hispanic Serving Institution (HSI), Chemeketa is dedicated to authentically serving Latino/a/x and minoritized students and the community. To monitor fulfillment of this commitment, the college has developed this **Equity Scorecard** containing many of the Strategic Scorecard metrics in a disaggregated format. The Equity Scorecard serves as a tool to identify and address equity gaps through a focus on institutional accountability and continuous improvement.

Chemeketa's Mission
Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.
Strategic Themes and Indicators (Key components of our Mission)
1. Inclusive and Welcoming Culture Chemeketa will create a welcoming culture through positive interactions and inviting spaces. POSITIVE INTERACTIONS STUDENT SATISFACTION AFFORDABILITY CULTURAL COMPETENCE REPRESENTATIVE STUDENT DEMOGRAPHICS REPRESENTATIVE EMPLOYEE DEMOGRAPHICS
2. Holistic Student Support Chemeketa will provide students with targeted support throughout their academic journey. EFFECTIVE STUDENT RECRUITMENT UTILIZATION OF STUDENT SERVICES ACADEMIC PROGRESSION COMPLETION AND TRANSFER
3. Academic Quality Chemeketa will enrich students' lives through relevant and engaging training, courses and programs. OUTCOMES ASSESSMENT ENGAGEMENT SEAMLESS UNIVERSITY TRANSFER POST-CHEMEKETA SUCCESS
4. Community & Workforce Engagement Chemeketa will be responsive to the changing and evolving workforce training needs of local employers. EMPLOYER SATISFACTION STUDENT INTERNSHIPS COMMUNITY EVENTS EXTERNAL SUPPORT
5. Organizational Excellence Chemeketa will serve as a healthy educational environment for the community, providing safe, up-to-date facilities and technology, opportunities for professional development, streamlined processes and sufficient resources. EMPLOYEE EXCELLENCE FACILITIES & TECHNOLOGY CAMPUS SAFETY FISCAL SUSTAINABILITY

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Strategic Theme 1 - Inclusive and Welcoming Culture

A. Positive Interactions

- 1 Climate Survey
- 2 Employee Retention
- 3 Sense Survey

B. Student Satisfaction

- 1 CCSSE Survey

C. Representative Student Demographics

- 1 BLNAP Student to Service Area Gap
- 2 Hispanic/Latino/a/x Student to Service Area Gap

D. Representative Employee Demographics

- 1 Employee Recruitment Pool Demographic Diversity
- 2 BLNAP Classified Employee to Student Equity Gap
- 3 BLNAP Exempt Employee to Student Equity Gap
- 4 Hispanic/Latino/a/x Classified Employee to Student Equity Gap
- 5 Hispanic/Latino/a/x Exempt Employee to Student Equity Gap
- 6 BLNAP Faculty to Student Equity Gap
- 7 Hispanic/Latino/a/x Faculty to Student Equity Gap

Strategic Theme 2 - Holistic Student Support

A. Effective Student Recruitment

- 1 Percent of Students that Completed the Admissions Form and Register for Credit Classes
- 2 Number of New Students Each Year

B. Utilization of Student Services

- 1 Percent of Students that move from Academic Warning to Good Standing

C. Academic Progression

- 1 Course Success Rate in First Term
- 2 Percent of Students Who Persist to Their Second Term or Complete Their Goal
- 3 Percent of Students Completing College-Level English in Their First Year
- 4 Percent of Students Completing College-Level Math in Their First Year
- 5 Credit Attainment Within the First Year for Full-Time Students
- 6 Credit Strainment Within the First Year for Part-Time Students
- 7 Percent of Students Who Persist to Their Second Year or Complete Their Goal

D. Completion And Transfer

- 1 Successful Course Completion Rate
- 2 Number of Degrees Awarded Annually
- 3 Number of Certificates Awarded Annually
- 4 Graduation Rates - Percent of Students Who Complete Degrees Within 3 Years
- 5 Graduation Rates - Percent of Students Who Complete Certificates Within 1.5 Years
- 6 Average Number of Excess Credits Completed by Students Earning a Degree
- 7 Percent of Students Who Transfer to a 4-Year Institution Within a 6-Year Window

Strategic Theme 3 - Academic Quality

A. Post-Chemeketa Success

- 1 Percent of Students Who Transfer to a 4-Year Institution and Earn a Baccalaureate Degree Within a 8-Year Window
- 2 One-Year Employment Rate
- 3 Five-Year Earnings Growth
- 4 Chemeketa's Impact on Earnings

Strategic Theme 4 - Community & Workforce Engagement

A. Student Internship

- 1 Number of Students Participating in CWE or Other Internship Opportunities

STRATEGIC THEME #1 - INCLUSIVE AND WELCOMING CULTURE
Chemeketa will create a welcoming culture through positive interactions and inviting spaces.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data		
POSITIVE INTERACTIONS Students and employees experience a welcoming culture at Chemeketa through positive interactions and inviting spaces.	Climate Survey	Overall			3.89			0.00	
		Asian			3.78			-0.12	3%
		Black or African American			3.82			-0.08	1%
		Hispanic/Latino			4.10			0.21	20%
		Native American/Alaska Native			3.85			-0.05	2%
		Pacific Islander			4.50			0.61	1%
		Prefer not to answer			3.32			-0.57	7%
Two or more race/ethnicity			3.87			-0.03	8%		
White			3.89			0.00	59%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data		
POSITIVE INTERACTIONS Students and employees experience a welcoming culture at Chemeketa through positive interactions and inviting spaces.	Employee Retention	Overall	88%	85%	83%	90%	89%	0%	
		American Indian or Alaskan Native	~	~	~	~	~		1%
		Asian	90%	96%	73%	90%	90%	1%	2%
		Black/African American	87%	71%	86%	94%	79%	-10%	2%
		Hawaiian/Pacific Islander	*	*	*	*	*	-1%	0%
		Hispanic/Latinx	88%	87%	87%	91%	92%	3%	17%
		Not Provided	89%	84%	82%	89%	84%	-5%	9%
Two or More Races	92%	84%	83%	97%	88%	-1%	4%		
White	88%	84%	83%	89%	89%	0%	65%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data		
POSITIVE INTERACTIONS Students and employees experience a welcoming culture at Chemeketa through positive interactions and inviting spaces.	SENSE Survey (selected metrics)	Overall						0.00	
		American Indian or Native American					3.99	0.00	3%
		Asian, Asian American, or Pacific Islander					3.81	-0.18	3%
		Black or African American, Non-Hispanic					3.94	-0.05	3%
		Hispanic, Latino, Spanish					4.11	0.12	2%
		Native Hawaiian					3.93	-0.06	32%
		Not Provided					4.40	0.41	0%
Other					4.00	0.01	4%		
White, Non-Hispanic					3.89	-0.10	4%		
					4.04	0.05	53%		

STRATEGIC THEME #1 - INCLUSIVE AND WELCOMING CULTURE
Chemeketa will create a welcoming culture through positive interactions and inviting spaces.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Gap	Percent by Race/Ethnicity
STUDENT SATISFACTION Students are satisfied with their experience at Chemeketa.	CCSSE (national survey: Continuing College Students' Satisfaction and Engagement) satisfaction metrics	Overall					2.22	0.00	
		American Indian or other Native American					2.24	0.02	5%
		Asian, Asian American or Pacific Islander					2.45	0.23	5%
		Black or African American, Non-Hispanic					2.45	0.23	4%
		Hispanic, Latino, Spanish					2.54	0.32	17%
		Native Hawaiian					2.09	-0.13	0%
		Not Provided					2.48	0.26	6%
Other					2.17	-0.04	1%		
		White, Non-Hispanic				2.07	-0.15	64%	

STRATEGIC THEME #1 - INCLUSIVE AND WELCOMING CULTURE
Chemeketa will create a welcoming culture through positive interactions and inviting spaces.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	Employee Recruitment pool demographic diversity							

STRATEGIC THEME #1 - INCLUSIVE AND WELCOMING CULTURE
Chemeketa will create a welcoming culture through positive interactions and inviting spaces.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE STUDENT DEMOGRAPHICS Chemeketa students are representative of Chemeketa's service area.	BLNAP student to service area gap		4%	4%	4%	6%	7%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE STUDENT DEMOGRAPHICS Chemeketa students are representative of Chemeketa's service area.	Hispanic/ Latino/a/x student to service area gap		4%	5%	5%	7%	8%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	BLNAP classified employee to student equity gap		-7%	-5%	-5%	-5%	-3%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	BLNAP exempt employee to student equity gap		-13%	-14%	-13%	-16%	-18%	

Note: BLNAP stands for Black/African American, Hispanic/Latino/a/x/e, American Indian or Alaskan Native, Asian, and Pacific Islander

STRATEGIC THEME #1 - INCLUSIVE AND WELCOMING CULTURE

Chemeketa will create a welcoming culture through positive interactions and inviting spaces.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	Hispanic/ Latino/a/x classified employee to student equity gap		-6%	-6%	-4%	-5%	-3%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	Hispanic/ Latino/a/x exempt employee to student equity gap		-15%	-16%	-16%	-18%	-19%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	BLNAP faculty to student equity gap		-17%	-17%	-17%	-19%	-21%	

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	Trend
REPRESENTATIVE EMPLOYEE DEMOGRAPHICS Chemeketa employees are representative of Chemeketa students.	Hispanic/ Latino/a/x faculty to student equity gap		-18%	-19%	-19%	-21%	-22%	

Note: BLNAP stands for Black/African American, Hispanic/Latino/a/x/e, American Indian or Alaskan Native, Asian, and Pacific Islander

STRATEGIC THEME #2 - HOLISTIC STUDENT SUPPORT
Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	2022-23 Data	Gap	Percent by Race/Ethnicity	
EFFECTIVE STUDENT RECRUITMENT Residents in Chemeketa's service area recognize Chemeketa as a good post-secondary option.	Percent of students that complete the credit admission form and register for classes	Overall						35%	0%		
		American Indian or Alaskan Native						34%	-1%	2%	
		Asian						41%	6%	2%	
		Black/African American						32%	-3%	3%	
		Hawaiian/Pacific Islander						22%	-13%	1%	
		Hispanic/Latinx						37%	2%	32%	
		Not Provided						16%	-19%	3%	
		Two or More Races						33%	-2%	4%	
		White						35%	0%	53%	
		Overall						33%			
Percent of students that complete the non-credit admission form and register for classes	Percent of students that complete the non-credit admission form and register for classes	American Indian or Alaskan Native						*	2%	2%	
		Asian						*		2%	
		Black/African American						*		3%	
		Hawaiian/Pacific Islander						*		1%	
		Hispanic/Latinx							31%	-2%	32%
		Not Provided							38%	5%	3%
		Two or More Races							*		4%
		White							36%	3%	53%

*** Represents less than 10%

STRATEGIC THEME #2 - HOLISTIC STUDENT SUPPORT

Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017 -18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	2022-23 Data	Trend	Percent by Race/Ethnicity
EFFECTIVE STUDENT RECRUITMENT Residents in Chemeketa's service area recognize Chemeketa as a good post-secondary option.	# of new students each year	Overall	2084	2012	2094	1737	1901	1954		
		American Indian or Alaskan Native	18	16	23	17	16	32		2%
		Asian	31	25	24	19	38	31		2%
		Black/African American	24	19	27	23	31	34		2%
		Hawaiian/Pacific Islander	19	17	18	14	23	18		1%
		Hispanic/Latinx	675	704	720	546	592	668		34%
		Not Provided	329	486	656	541	77	44		2%
Two or More Races	90	65	61	59	95	89		5%		
White	898	680	565	518	1029	1038		53%		

STRATEGIC THEME #2 - HOLISTIC STUDENT SUPPORT
Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	2022-23 Data	Gap	Percent by Race/Ethnicity
UTILIZATION OF STUDENT SERVICES College services support students throughout their academic journey and students know, use, and value the services offered.	Percent of students that move from Academic Warning to Good Standing	Overall				17%	17%	19%	0%	
		American Indian or Alaskan Native				*	*	*		2%
		Asian				*	*	*		2%
		Black/African American				*	*	25%	6%	2%
		Hawaiian/Pacific Islander				*	*	21%	2%	2%
		Hispanic/Latinx				*	*	*		2%
		Not Provided								
Two or More Races					18%	18%	19%	0%	39%	
White					17%	19%	20%	1%	5%	
					16%	24%	22%	3%	3%	4%
					16%	15%	18%	-1%	-1%	44%

*1 Represents less than 10%

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February 21, 2024

STRATEGIC THEME #2 – HOLISTIC STUDENT SUPPORT

Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Course success rate in first term (attempted vs earned credits)	Overall		81%	76%	79%	76%	76%	0%	
		American Indian or Alaskan Native		74%	71%	76%	71%	77%	1%	2%
		Asian		93%	93%	86%	83%	86%	10%	2%
		Black/African American		49%	73%	61%	55%	65%	-11%	2%
		Hawaiian/Pacific Islander		73%	70%	88%	69%	38%	-38%	1%
		Hispanic/Latinx		79%	75%	75%	73%	72%	-4%	34%
	Not Provided		81%	76%	77%	76%	85%	9%	2%	
	Two or More Races		82%	73%	80%	83%	73%	-3%	5%	
	White		85%	78%	85%	78%	79%	3%	53%	
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Percent of students who persist to their second term or complete their goal	Overall		80%	77%	78%	79%	80%	0%	
		American Indian or Alaskan Native		63%	78%	88%	56%	84%	4%	2%
		Asian		92%	96%	84%	76%	87%	7%	2%
		Black/African American		68%	67%	65%	61%	74%	-6%	2%
		Hawaiian/Pacific Islander		71%	72%	86%	78%	50%	-30%	1%
		Hispanic/Latinx		79%	77%	76%	80%	81%	1%	34%
	Not Provided		75%	76%	76%	71%	77%	-3%	2%	
	Two or More Races		82%	77%	83%	86%	69%	-11%	5%	
	White		84%	79%	83%	79%	81%	1%	53%	
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Percent of students completing college- level English in their first year	Overall		48%	44%	50%	47%	44%	0%	
		American Indian or Alaskan Native		63%	39%	59%	25%	38%	-6%	1%
		Asian		72%	63%	47%	50%	61%	17%	2%
		Black/African American		26%	22%	30%	29%	35%	-9%	1%
		Hawaiian/Pacific Islander		24%	50%	57%	52%	22%	-22%	1%
		Hispanic/Latinx		49%	48%	50%	48%	44%	0%	34%
	Not Provided		44%	40%	49%	39%	39%	-5%	2%	
	Two or More Races		51%	30%	54%	57%	43%	-1%	4%	
	White		49%	46%	52%	47%	44%	0%	54%	
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Percent of students completing college- level Math in their first year	Overall		27%	26%	32%	29%	25%	0%	
		American Indian or Alaskan Native		25%	17%	41%	19%	31%	6%	2%
		Asian		48%	71%	47%	29%	42%	17%	3%
		Black/African American		~	~	17%	32%	9%	-16%	1%
		Hawaiian/Pacific Islander		18%	17%	21%	35%	~	0%	
		Hispanic/Latinx		25%	26%	30%	27%	24%	-1%	32%
	Not Provided		30%	25%	29%	26%	16%	-9%	1%	
	Two or More Races		26%	28%	47%	33%	28%	3%	5%	
	White		26%	27%	36%	30%	26%	1%	56%	

*1 Represents a cohort of less than 10; '~' represents a cell of less than 3

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February 21, 2024

STRATEGIC THEME #2 - HOLISTIC STUDENT SUPPORT

Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	2022-23 Data	Trend	Percent by Race/Ethnicity
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Credit attainment within the first year for full-time students	Overall		30	26	28	28	28	—	
		American Indian or Alaskan Native		25	27	26	*	29	—	2%
		Asian		37	32	33	33	33	—	2%
		Black/African American		14	15	*	19	25	—	2%
		Hawaiian/Pacific Islander		21	*	*	30	17	—	1%
		Hispanic/Latinx		29	27	27	27	27	—	37%
	Not Provided		29	25	26	28	31	—	2%	
	Two or More Races		30	23	29	27	27	—	4%	
	White		31	27	30	29	28	—	51%	
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Credit attainment within the first year for part-time students	Overall		13	11	12	12	12	—	
		American Indian or Alaskan Native		*	*	*	*	10.8	—	1%
		Asian		*	*	*	10.3	11.8	—	2%
		Black/African American		*	13.5	12.6	*	9.9	—	2%
		Hawaiian/Pacific Islander		*	*	*	8.5	*	—	1%
		Hispanic/Latinx		13.4	9.7	9.9	13.2	11.8	—	32%
	Not Provided		12.8	11.5	11.7	10.3	12.8	—	3%	
	Two or More Races		9.3	11.2	12.1	14.9	9.4	—	5%	
	White		14.1	12.4	14.0	12.5	13.1	—	55%	
ACADEMIC PROGRESSION Helping students stay on a path (Guided Pathways pillar)	Percent of students who persist to their second year or complete their goal	Overall		57%	50%	53%	56%		0%	
		American Indian or Alaskan Native		44%	48%	24%	56%		0%	2%
		Asian		80%	58%	74%	59%		3%	2%
		Black/African American		47%	30%	57%	39%		-17%	2%
		Hawaiian/Pacific Islander		41%	50%	57%	65%		9%	1%
		Hispanic/Latinx		61%	52%	54%	56%		0%	34%
	Not Provided		49%	50%	50%	57%		1%	2%	
	Two or More Races		54%	43%	54%	56%		0%	5%	
	White		59%	49%	56%	56%		0%	53%	

* Represents less than 10 students in the cohort.

STRATEGIC THEME #2 - HOLISTIC STUDENT SUPPORT

Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Successful Course Completion Rate	Overall	81%	80%	81%	82%	82%	83%	0%	
		American Indian or Alaskan Native	79%	81%	78%	74%	79%	79%	-4%	2%
		Asian	86%	85%	86%	89%	88%	88%	5%	2%
		Black/African American	71%	66%	74%	75%	71%	75%	-8%	2%
		Hawaiian/Pacific Islander	71%	75%	72%	73%	75%	71%	-12%	1%
		Hispanic/Latinx	78%	78%	79%	78%	78%	78%	-5%	31%
Not Provided	80%	80%	82%	82%	85%	87%	4%	9%		
Two or More Races	82%	79%	78%	80%	79%	82%	-1%	4%		
White	82%	83%	84%	85%	84%	85%	2%	49%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Trend	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Number of degrees awarded annually	Overall	1926	1516	1570	1441	1393	1119		
		American Indian or Alaskan Native	33	~	18	17	13	13		1%
		Asian	55	35	32	37	37	19		2%
		Black/African American	~	17	~	~	~	~		1%
		Hawaiian/Pacific Islander	*	*	*	*	*	*		1%
		Hispanic/Latinx	421	403	458	428	407	312		28%
Not Provided	286	224	254	304	321	201		18%		
Two or More Races	77	57	75	46	50	39		4%		
White	1024	759	714	590	545	517		46%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Trend	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Number of certificates awarded annually	Overall	435	410	314	354	312	333		
		American Indian or Alaskan Native	*	*	*	*	*	*		2%
		Asian	11	12	*	*	*	*		2%
		Black/African American	*	*	*	*	*	*		3%
		Hawaiian/Pacific Islander	*	*	*	*	*	*		0%
		Hispanic/Latinx	117	131	85	102	86	114		34%
Not Provided	62	47	59	77	76	46		14%		
Two or More Races	*	15	*	*	10	*		2%		
White	229	199	150	156	126	145		44%		

*1 Represents of less than 10 awarded degrees, '~' represents a second lowest number of awarded degrees.

STRATEGIC THEME #2 – HOLISTIC STUDENT SUPPORT

Chemeketa will provide students with targeted support throughout their academic journey.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Graduation rates - Percent of students who complete degrees within 3 years	Overall		16%	23%	20%	19%	26%	0%	
		American Indian or Alaskan Native		~	~	42%	24%	20%	-6%	1%
		Asian		25%	35%	43%	32%	50%	24%	1%
		Black/African American		*	~	~	~	*		1%
		Hawaiian/Pacific Islander		*	~	~	~	*		1%
		Hispanic/Latinx		13%	20%	19%	15%	23%	-3%	31%
Not Provided		18%	14%	18%	19%	21%	-5%	30%		
Two or More Races		24%	36%	11%	24%	35%	9%	4%		
White		17%	26%	24%	23%	32%	6%	31%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Trend	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Graduation rates - Percent of students who complete certificates within 1.5 years	Overall		0%	0%	1%	0%	0%		
		American Indian or Alaskan Native		<= 20%	<= 20%	<= 20%	<= 20%	<= 20%		1%
		Asian		<= 20%	<= 10%	<= 10%	<= 20%	<= 20%		1%
		Black/African American		*	<= 20%	<= 20%	<= 20%	*		1%
		Hawaiian/Pacific Islander		*	<= 20%	<= 20%	*	*		1%
		Hispanic/Latinx		<= 5%	<= 5%	1%	1%	<= 5%	<= 5%	31%
Not Provided		<= 5%	<= 5%	1%	<= 5%	<= 5%	<= 5%	30%		
Two or More Races		<= 10%	<= 5%	7%	<= 5%	<= 5%	<= 5%	4%		
White		<= 5%	<= 5%	<= 5%	<= 5%	<= 5%	<= 5%	31%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Trend	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Average number of excess credits completed by students earning a degree	Overall	23	25	22	21	19	17		
		American Indian or Alaskan Native	32	22	22	30	17	25		1%
		Asian	23	20	20	22	22	18		2%
		Black/African American	18	25	32	25	17	18		1%
		Hawaiian/Pacific Islander	27	24	36	34	10	20		1%
		Hispanic/Latinx	26	23	22	22	18	17		2%
Not Provided	21	25	19	19	19	20		19%		
Two or More Races	24	27	22	18	17	19		4%		
White	23	25	23	20	20	15		17%		

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data	Data		
COMPLETION AND TRANSFER Chemeketa students complete their educational goals in a reasonable timeframe.	Percent of students who transfer to a 4-year institution within a 6-year window	Overall	28%	25%	26%	23%	23%	23%	0%	
		American Indian or Alaskan Native	24%	16%	29%	23%	21%	27%	4%	1%
		Asian	45%	35%	33%	23%	39%	32%	9%	2%
		Black/African American	31%	34%	17%	12%	44%	38%	15%	1%
		Hawaiian/Pacific Islander	33%	9%	30%	0%	20%	31%	8%	1%
		Hispanic/Latinx	21%	22%	24%	23%	18%	20%	-3%	32%
Not Provided	31%	21%	27%	26%	26%	22%	-1%	16%		
Two or More Races	33%	29%	34%	18%	16%	33%	10%	4%		
White	29%	26%	25%	22%	25%	24%	1%	43%		

*1 Represents a cohort of less than 10, '~' represents a cell of less than 3

STRATEGIC THEME #3 - ACADEMIC QUALITY

Chemeketa will enrich students' lives through relevant and engaging training, courses and programs.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
			Data	Data	Data	Data	Data		
POST-CHEMEKETA SUCCESS Chemeketa graduates will be well-prepared for success in their next step.	Percent of students who transfer to a 4-year institution and earn a baccalaureate degree within a 8-year window	Overall		62%	55%	64%	63%	0%	
		American Indian or Alaskan Native		50%	63%	80%	13%	-50%	2%
		Asian		56%	80%	83%	75%	12%	3%
		Black/African American		45%	11%	45%	25%	-38%	3%
		Hawaiian/Pacific Islander		75%	33%	100%	67%	4%	1%
		Hispanic/Latinx		59%	56%	60%	65%	2%	21%
		Not Provided		63%	52%	69%	71%	8%	20%
Two or More Races		50%	59%	38%	47%	-16%	3%		
White		63%	55%	66%	64%	1%	50%		
INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
POST-CHEMEKETA SUCCESS Chemeketa graduates will be well-prepared for success in their next step.	One-year employment rate	Overall	75%	76%	74%	74%		0%	
		American Indian or Alaskan Native	74%	70%	84%	81%		7%	1%
		Asian	67%	57%	78%	68%		-6%	2%
		Black/African American	62%	69%	68%	65%		-9%	1%
		Hawaiian/Pacific Islander	67%	57%	77%	52%		-22%	1%
		Hispanic/Latinx	79%	78%	77%	80%		6%	29%
		Not Provided	74%	73%	69%	71%		-3%	23%
Two or More Races	76%	72%	68%	63%		-11%	4%		
White	74%	77%	75%	73%		-1%	40%		
INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
POST-CHEMEKETA SUCCESS Chemeketa graduates will be well-prepared for success in their next step.	Five-year earnings growth	Overall		67%	62%	69%			
		American Indian or Alaskan Native		54%	39%	66%		-3%	1%
		Asian		41%	65%	148%		79%	1%
		Black/African American		50%	103%	45%		-24%	1%
		Hawaiian/Pacific Islander		118%	45%	62%		-7%	1%
		Hispanic/Latinx		70%	63%	73%		4%	23
		Not Provided		63%	66%	71%		2%	14%
Two or More Races		80%	50%	58%		-11%	3%		
White		67%	61%	66%		-3%	55%		
INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18	2018-19	2019-20	2020-21	2021-22	Gap	Percent by Race/Ethnicity
POST-CHEMEKETA SUCCESS Chemeketa graduates will be well-prepared for success in their next step.	Chemeketa's impact on earnings	Overall		17%	25%	34%		0%	
		American Indian or Alaskan Native		30%	27%	20%		-13%	2%
		Asian		-3%	49%	71%		37%	1%
		Black/African American		-8%	9%	6%		-27%	1%
		Hawaiian/Pacific Islander		12%	-6%	-2%		-36%	1%
		Hispanic/Latinx		12%	15%	25%		-9%	24%
		Not Provided		15%	23%	30%		-3%	15%
Two or More Races		-1%	21%	23%		-11%	3%		
White		20%	30%	39%		6%	54%		

STRATEGIC THEME #4 - COMMUNITY & WORKFORCE ENGAGEMENT
Chemeketa will be responsive to the changing and evolving workforce training needs of local employers.

INDICATOR	METRIC (Under development)	Race/Ethnicity	2017-18 Data	2018-19 Data	2019-20 Data	2020-21 Data	2021-22 Data	2022-23 Data	Trend	Percent by Race/Ethnicity	
STUDENT INTERNSHIPS Chemeketa students have the opportunity for real-world learning with local employers.	Number of students participating in CWE or other internship opportunities	Overall	458	457	374	372	358	333			
		American Indian or Alaskan Native	*	*	*	*	*	*	*		1%
		Asian	12	*	*	*	*	*	*		2%
		Black/African American	*	*	*	*	*	*	*		2%
		Hawaiian/Pacific Islander	*	*	*	*	*	*	*		1%
		Hispanic/Latinx	124	110	104	111	105	108	108		32%
		Not Provided	59	65	77	98	85	47	47		14%
Two or More Races	15	20	13	*	*	*	*		1%		
White	237	243	165	146	151	154	154		46%		

“*” Represents a cohort of less than 10

ADVISORY COMMITTEES FOR 2023–2024

Prepared by

Keith Russell, Interim Executive Dean—General Education and Transfer Studies
Marshall Roache, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

Advisory committees play a significant role in the development of Chemeketa’s educational programs. Each year, recognized and respected specialists representing a cross-section of their occupational fields are recruited from throughout the college’s district to serve three-year terms on career and technical advisory committees. The members, with their understanding of the needs of employers and employees in the community, assist in developing and maintaining programs and curricula that reflect the needs of the workplace. There are approximately 536 community members and college staff serving on 35 college advisory boards. The members meet in their respective committees at least three times during the academic year, fall through spring term.

The College Board of Education will be asked to approve the Advisory Committee membership lists for 2023–2024 at the March 2024 board meeting.

**Chemeketa Community College
Advisory Committees for 2023-2024**

Role

Advisory committees play a vital role in advancing the college's preparation of a quality workforce to meet our district's employment needs. The committees serve as highly effective resources for continuous program improvement and evaluation. The influence of advisory committees in assisting the college to make wise decisions concerning the direction of career and technical education at Chemeketa is significant.

Advisory committees are composed of recognized and respected community members who represent a cross-section of their occupational field. College staff and current students also attend meetings to provide input on educational and workforce issues. Together, advisory committee members develop and implement an annual plan of work to assist programs in meeting the needs of career and technical students and to reflect the requirements of the work world.

Advisory Committees

Accounting
AgriBusiness Management
Anesthesia Technician
Apprenticeship Electrician
Apprenticeship HVAC/R
Apprenticeship Plumbers
Apprenticeship Sheet Metal
Automotive Technology
Building Inspection Technology
Business Management
Computer Information Systems
Criminal Justice
Diesel Technology
Dental Assisting
Drafting Technology
Early Childhood Education
Education Teacher
Education Support Professional

Electronic Technologies and Robotics
Emergency Medical Technology
Fire Protection
Health Information Management
Horticulture
Hospitality and Tourism Management
Human Services
Machining Technology
Medical Assisting
Nursing Education
Occupational Skills Training
Office Administration and Technology
Pharmacy Technology
Speech Language Pathology Assistant
Visual Communications
Welding Technology
Wine Studies

**Accounting Advisory Committee
2023-24**

Degrees and Certificates

Accounting Associate of Applied Science
Accounting Certificate of Completion
Data Analytics for Accounting Certificate of Completion
Payroll Certificate of Completion
Tax Preparation Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Allen	Dean	Fischer Hayes Joye & Allen LLC	Salem	Marion
Member	Bannikov	Katie	Salem Keizer School District	Salem	Marion
Member	Boyer	Andrea	Financial Services Manager OR Department of Agriculture	Salem	Marion
Member	Brennan	Sara	Center for Hope and Safety	Salem	Marion/Polk
Member	Bui	Christopher	State of Oregon Department of Administrative Services	Salem	Marion
Member	Clark Harrison	Lindsay	Rich Duncan Construction	Salem	Marion
Member	Dolfay	Hayley	Aldrich CPAs & Advisors	Salem	Marion
Member	Domaschofsky	Sharon	OR Liquor Control Commission	Salem	Marion
Member	Guerra	Maria Elena	Executive Director of Farmworker Housing Development	Woodburn	Marion
Member	Hamilton	Robert	State of Oregon: Dept of Admin Services	Salem	Marion
Member	Head	Sara	Salem Keizer School District	Salem	Marion
Member	Helvey	Adam	State of Oregon DAS Procurement Services	Salem	Marion
Member	Jackson	Vickie	AccurAccounts	Keizer	Marion
Member	Kneeland	Kailean	Oregon State Police Chief Financial Officer	Salem	Marion
Member	Martin	Heather	Optimum Accounting, LLC	Salem	Marion
Member	Molin	Letxy	Kuenzi CPA	Salem	Marion
Member	Parham	Doug	Singer Lewak, LLP	Salem	Marion
Member	Perkins	Robin	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Strauss	Julie	State of Oregon: Department of Human Services	Salem	Marion, Polk, Yamhill
Member	Stone	Sarah	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Walter	Kyle	Kuenzi & Company, LLC	Salem	Marion
Member	Carlson	Kip	Chemeketa		
Member	Salinas-Oliveros	Rebecca	Chemeketa		
Member	Wu	Jack	Chemeketa		
Ex-Officio	Alvarez	Cleo	Chemeketa		
Executive Secretary	Tuss	Lana	Chemeketa		
Recording Secretary	Thompson	Denise	Chemeketa		
Program Dean	Taylor	R.	Chemeketa		

**AgriBusiness Management Advisory Committee
2023-24**

Degrees and Certificates

Non-credit Workforce Training

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Fitts	Joseph	CPA- Aldrich Advisors	Salem	Marion
Vice Chair	Wymore	Nick	Columbia Bank	Salem	Marion
Member	Beilke	Terry	Beilke Family Farms	Brooks	Marion
Member	Duerst	Douglas	IOKA Farms, Inc.	Silverton	Marion
Member	Dusschee	Dan	Freedom Hill Vineyard	Dallas	Polk
Member	Fitts	Joseph	Aldrich Advisors	Salem	Marion
Member	Gamroth	Dennis	Pacific Risk Management, Inc.	Salem	Marion
Member	Goddik	Arne	Arne Goddik Farms	Dayton	Yamhill
Member	Kuenzi	Terry	Kuenzi & Company, LLC	Salem	Marion
Member	Stein	Ralph	Yamhill Vineyards	Yamhill	Yamhill
Ex-Officio	McArthur	Sarah	Chemeketa		
Ex-Officio Dean	Ray	Tim	Chemeketa		

**Anesthesia Technology Advisory Committee
2023-24**

Degrees and Certificates

Anesthesia Technology Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bay	Nathan	Kaiser Permanente	Salem	Marion
Member	Baker	Darrell	Providence St. Vincent Medical Center	Portland	Washington, Multnomah
Member	Craft	Gregory	Salem Health	Salem	Marion
Member	Nevares	Melissa	Salem Health	Salem	Marion
Member	Hoover	Denise	Salem Health	Salem	Marion, Yamhill, Polk
Member	West	Gillian	Community Member	Salem	Marion
Program Chair	West	Gary	Chemeketa		
Recording Secretary	Beckner	Amanda	Chemeketa		
Program Director	Kellogg	Sandi	Chemeketa		

**Apprenticeship Electrician Advisory Committee
2023-24**

Degrees and Certificates

Electrician Apprenticeship AAS and Certificate, Limited Electrician Apprenticeship Technologies Certificate

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Fobert	John	Whiskey Hill Electric	Hubbard	Marion
Recording Secretary	Dummer	Dan	Engelman Electric	Hubbard	Marion
Member	Shepherd	Steve	Bear Electric	Donald	Marion
Member	Williams	Ralph	Clackamas County	Oregon City	Clackamas
Member	Redman	Carl	Bear Electric	Donald	Marion
Member	Wheeler	Chris	City of Salem	Salem	Marion
Member	Simpson	Kevin	Simpson Electric	McMinnville	Yamhill
Member	Barklow	Lee	Whiskey Hill Electric	Hubbard	Marion
Alternate Member	Rush	Jason	Monmouth Electric	Monmouth	Linn
Alternate Member	Morris	John	Renoud Electric	Sheridan	Yamhill
Alternate Member	Vertner	Jessica	Vertner Electric	Otis	Lincoln
Alternate Member	Moreland	Josh	All in One Electric	Corvallis	Benton

**Apprenticeship HVAC/R Advisory Committee
2023-24**

Degrees and Certificates

Construction Trades Apprenticeship AAS and Certificate - HVAC Concentration

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Gagle	Mark	Gagles Heating	Salem	Marion, Polk, Yamhill
Executive Secretary	Rooney	Rick	State of Oregon	Salem	Marion
Member	Flande	Ben	Home Comfort	Dallas	Marion, Polk, Yamhill
Member	Gagle	Grant	Gagles Heating	Albany	Marion, Polk, Yamhill
Member	Parker	Dan	West Coast Mechanical	Salem	Marion, Polk, Yamhill
Recording Secretary	Dean	Reshone	Chemeketa	Salem	Marion, Polk, Yamhill
Program Director	Saldivar	Francisco	Chemeketa	Salem	Marion, Polk, Yamhill

**Apprenticeship Plumbers Advisory Committee
2023-24**

Degrees and Certificates					
Construction Trades Apprenticeship AAS and Certificate - Plumbers Concentration					
Role on Committee	Last Name	First Name	Organization	City	County
Chair	Hatch	Jon	Linn-Benton Plumbing	Albany	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Program Director	Beaver	Heather	Area II Plumbers JATC	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Executive Secretary	Dyemartin	Frank	Oregon Cascade Plumbing & Heating	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Adams	Stuart	Jet Industries	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Cleveland	John	Tip Top Plumbing	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Colby	Marv	Evergreen Plumbing	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Derkatch	Jeremiah	Premium NW Services	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Green	John	Jet Industries	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hackney	Erin	DoneRite Plumbing	Turner	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hardman	Lisa	Evenflo Plumbing	Corvallis	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hardman	Jim	Evenflo Plumbing	Corvallis	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hatch	Kelly	Linn-Benton Plumbing	Albany	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Jolly	Kevin	DSL Builders	Salem	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Stumbough	Jake	HR Mechanical Services	Lebanon	Benton, Gilliam, Hood River, Lincoln, Linn, Marion, Polk, Sherman, Wasco, Yamhill

**Apprenticeship Sheet Metal Advisory Committee
2023-24**

Degrees and Certificates

Construction Trades Apprenticeship AAS and Certificate - Sheet Metal Concentration

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Combs	Darrin	Salem Heating & Sheet Metal	Salem	Marion, Polk, Yamhill
Executive Secretary	Vedrode	Steve	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Carson	Bob	Retired Sheet Metal worker	Salem	Marion/Lincoln
Member	Garrett	Dave	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Stephens	Al	Stephens Heating & AC	Corvallis	Linn
Member	Strickler	Austin	Tangent	Tangent	Linn
Recording Secretary	Dean	Reshone	Chemeketa	Salem	Marion, Polk, Yamhill
Program Director	Saldivar	Francisco	Chemeketa	Salem	Marion, Polk, Yamhill

**Automotive Technology Advisory Committee
2023-24**

Degrees and Certificates

Automotive Technology Associate of Applied Science
Automotive Entry Level Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Pastre	Chris	Capitol Auto Group	Scio	Marion
Member	Bruce	Matt	Les Schwab Tire Center	Dallas	Polk
Member	Buchheit	Mathew	Howell Automotive	Silverton	Marion
Member	Jensen	Craig	Davison Auto Parts	Silverton	Marion
Member	King	Dennis	Capitol Subaru	Salem	Marion
Member	Lucas	Shawn	Capitol Chevrolet Cadillac	Salem	Marion
Member	Luken	Malcolm	AJ's Auto Repair	Salem	Marion
Member	Peterson	Robert	Brooks Automotive	Brooks	Marion
Member	Ragan	Margaret	Northwest Automotive Trades Association	Portland	Statewide/Northwest Region
Member	Sorenson	Ryan	Les Schwab Tire Center	Independence	Polk
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Covey	Brian	Chemeketa		
Ex-Officio	Gastoni	Bill	Oregon State Penitentiary/Chemeketa Corrections Education	Salem	Marion
Ex-Officio	Herrera-Perez	Eusebio	Chemeketa		
Ex-Officio	Livermore	Doug	Sprague High School	Salem	Marion
Ex-Officio	McLearn	Brian	Chemeketa		
Ex-Officio	Melting	Mike	McNary High School	Salem	Marion
Ex-Officio	Olheiser	Sam	Chemeketa		
Ex-Officio	Perkins	Daniel	Chemeketa		
Ex-Officio	Rogers	Doug	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Thiel	Noel	McKay High School	Salem	Marion
Program Dean	Cheyne	Larry	Chemeketa		

**Building Inspection Technology Advisory Committee
2023-24**

Degrees and Certificates

Building Inspection Technology Associate of Applied Science
Building Inspector Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Piercy	Janel	City of Portland, Bureau of Development Services	Portland	Multnomah, Clackamas
Member	Albers	Calvin	City of Corvallis	Corvallis	Benton
Member	Fisher	Curtis	Salem-Keizer CTEC	Salem	Marion
Member	Jones	Daryl	City of Silverton	Silverton	Marion, Polk
Member	Kennedy	Jeff	City of Independence	Independence	Polk
Member	Limbarger	Michele	City of Springfield	Springfield	Lane
Member	Rossi	Al	City of Salem	Salem	Marion
Member	Scheid	Randy	Deschutes County	Bend	Deschutes
Student	Black	Haylie	CCICC		
Ex-Officio Faculty	Carlson	Dan	City of Wilsonville	Wilsonville	Clackamas, Polk
Ex-Officio Faculty	Curry	Noel (Blaine)	Polk County	Dallas	Polk
Ex-Officio Faculty	Mandel	Brad	City of Bend	Bend	Deschutes
Ex-Officio Faculty	Phelps	Jason	City of Hillsboro Building Department	Hillsboro	Washington, Yamhill
Recording Secretary	Sebern	Allison	Chemeketa-Brooks		
Program Dean	Bermingham	Jordan	Chemeketa-Brooks		

**Business Management Advisory Committee
2023-24**

Degrees and Certificates

- Entrepreneurship in Small Business Management Certificate of Completion
- Management Associate of Applied Science
- Procurement and Supply Chain Management Associate of Applied Science
- Procurement Management Certificate of Completion
- Sustainability Management Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Executive Secretary	Edwards	Karen	Chemeketa		
Member	Alisoso	Jennifer	New York Insurance	Salem	Marion
Member	Jackson	Jay	State of Oregon: Department of Administration Services	Salem	Marion
Member	Lamb	Sue	Dallas Retirement Village	Dallas	Polk
Member	Molyneux	Erin	Phiz Spa	Salem	Marion
Member	Morris	John	Oregon State University	Corvallis	Benton
Member	Santiago	Jose	New York Insurance	Portland	Multnomah
Member	Satak	Sarah	Kroger	Portland	Multnomah
Member	Schwindt	Lisa	Santiam Hospital	Stayton	Marion
Member	Narkon	Vicky	Eden Construction	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Jones	Jason	Chemeketa		
Ex-Officio	Lancaster	Diane	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Prange	Teresa	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Recording Secretary	Thompson	Denise	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Computer Information Systems Advisory Committee
2023-24**

Degrees and Certificates

Computer Systems and Information Technology Associate of Applied Science
Computer Systems and Information Technology Certificate
Cyber Security Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Gawne	Andrew	Dept of Consumer & Business Services	Salem	Marion
Vice Chair	Birkel	Judson	South Salem High School	Salem	Marion
Member	Bradfield	Eric	Salem Keizer Public Schools	Salem	Marion
Member	Hinds	Drew	Silver Falls School District	Silverton	Marion
Member	Miller	Jordan	PH Tech	Salem	Marion, Polk, Yamhill
Member	Rich	Kevin	Foureyes	Portland	Polk
Member	Rollins	Brian	Umpqua Bank	Hillsboro	Washington
Member	Smith	Greg	Salem-Keizer School District - West Salem High School	Salem	Marion, Polk
Member	Webb	Brandon	Lane ESD	Eugene	Lane
Member	Zavala	Francisco	Linn Benton Lincoln ESD	Albany	Linn/Benton
Ex-officio	Alvarez	Cleo	Chemeketa		
Ex-Officio	Hiatt	Jonathan	Chemeketa		
Ex-Officio	Hall	Matthew	Chemeketa		
Ex-Officio	Kraus	Donald	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Yamada	Hazel	Chemeketa		
Executive Secretary	Reininger	Mandy	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Criminal Justice Advisory Committee
2023-24**

Degrees and Certificates

- Corrections Associate of Applied Science
- Criminal Justice Associate of Applied Science
- Law Enforcement Associate of Applied Science
- Basic Corrections Certificate of Completion
- Basic Law Enforcement Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Daniel	Mark	Mt. Angel Police Department	Mt. Angel	Marion
Vice Chair	Landers	Jeremy	Marion County Sheriff's Office	Salem	Marion
Member	Brown	Dr. Irvin	Salem-Keizer NAACP	Salem/Keizer	Marion
Member	Burke	Jacob	Salem Police Department	Salem	Marion
Member	Chase	Mark	Gervais Police Department	Gervais	Marion
Member	Plummer	Teresa	Oregon Dept of Corrections	Salem	Marion
Member	Rash	David	City of Hubbard	Hubbard	Marion
Member	Spross	Mark	METCOM 9-1-1	Woodburn	Marion
Member	Strack	Michael	Monmouth Police Department	Monmouth	Polk
Member	Taylor	Don	Turner Police Department	Turner	Marion
Program Chair	Gonzalez	Megan	Chemeketa-BRTC		
Ex-Officio	Roache	Marshall	Chemeketa		
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		

**Dental Assisting Advisory Committee
2023-24**

Degrees and Certificates

Dental Hygiene Bachelor of Science (Oregon Institute of Technology partnership)
Dental Assisting Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Rollins	Dr. Abigail	OIT Dental Hygiene	Salem	Marion
Member	Carriger	Haylee	Kaiser Permanente	Salem	Marion
Member	Clark	Rachel	CTGR	Sheridan	Polk, Yamhill
Member	Hendrix	Paula	OIT Dental Hygiene	Salem	Marion
Member	Hopkin	Joel	Private Practice	Salem	Marion
Member	Ray	Dr. Tricia	Private Practice	Salem	Marion
Program Chair	Lomax	Jillian	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Gutierrez	Melissa	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Radu	Kara	Chemeketa Community College	Salem	Marion
Recording Secretary	Beckner	Amanda	Chemeketa Community College	Salem	Marion
Executive Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Diesel Technology Advisory Committee
2023-24**

Degrees and Certificates

Diesel Technology AAS Degree

Role on Committee	Last Name	First Name	Organization	City	County
Member	Kelly	Mike	AMC Fleet	Salem	Marion
Member	Kilday	Tiffany	Pape Group	Eugene	All Counties in OR
Member	Morse	Brandon	Pape Group	Eugene	All Counties in OR
Member	Nelson	Bob	Tec Equipment	Portland	Multnomah, Clackamas, Lane, Deschutes, Jackson
Member	Olsen	Amy	Pape Group	Eugene	All Counties in OR
Member	Schaefer	Damian	Premier Truck Group	Salem	All Counties in OR
Member	Sheldon	Randy	Peterson Cat - Recruiting	Salem	Marion
Member	Smith	Rich	Premier Truck Group	Salem	All Counties in OR
Member	Swank	Margot	Republic Services	Portland	Marion, Polk, Yamhill
Member	Whittington	Mike	Republic Services	Salem	Marion, Polk
Member	Wimp	Josh	WCA Diesel Technology Faculty	Salem	Marion
Member	Zacharias	Crede	Peterson Trucks	Salem	Marion
Program Chair	Ruby	Kevin	Chemeketa-BRTC		
Ex-Officio	Roache	Marshall	Chemeketa		
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Ex-Officio Dean	Bertingham	Jordan	Chemeketa-BRTC		

**Drafting Technology Advisory Committee
2023-24**

Degrees and Certificates

Computer-Assisted Drafting (CAD) Associate of Applied Science
Architectural Drafting Certificate of Completion
Computer-Assisted Drafting (CAD) Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Davis	Bret	Jet Industries	Salem	Marion
Member	Galindo	Jahaziel	Percipient Architecture, LLC	Salem	Marion
Member	Platt	Joel	Lenity Architecture	Salem	Marion
Member	Schwalk-Burke	Keith	Jacobs Engineering Group	Corvallis	
Member	Sharp	Ryan	Westech Engineering, Inc.	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Frank	Andrew	Chemeketa		
Ex-Officio	Gardner	Tiffany	Chemeketa		
Ex-Officio	Kelly	Mike	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Merritt	Josh	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Tinnell	Rob	Career Technical Education Center	Salem	Marion
Ex-Officio	Watkins	Carmen	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Early Childhood Education Advisory Committee
2023-24**

Degrees and Certificates

Early Childhood Education Associate of Applied Science
Early Childhood Education Certificate of Completion
Infant/Toddler Certificate of Completion
Preschool Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Judge	Megan	Parent advisory representative	Salem	Marion
Member	Barrows	Wendy	Mid-Willamette Valley Community Action Head Start	Salem	Polk
Member	Emerson	Andrea	Western Oregon University	Monmouth	Polk
Member	Falardeau	Corri	Keizer Chamber	Keizer	Marion
Member	Gaona	Kate	Salem Keizer School District	Salem	Marion
Member	Gardner	Katie	Headstart of Yamhill County	McMinnville	Yamhill
Member	Hamilton	Tanya	Family Building Blocks	Salem	Marion
Member	Hernandez	Cassandra	Preschool Promise Liaison & Outreach Coordinator	Salem	Marion
Member	Mendez	Nancy	Mid-Willamette Valley Community Action Agency	Salem	Marion, Polk
Member	Phillips	Melissa	Grand Ronde Head Start	Grand Ronde	Polk
Member	Richter	Jennifer	Yamhill Community Care	McMinnville	Yamhill
Member	Sanders	Jenna	Mid-Willamette Valley Community Action Agency	Salem	Marion, Polk, Yamhill
Member	Suefert	Julie	Community Action Head Start	Salem	Marion, Polk
Member	Vargas	Elvia	Little Friends Montessori	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Romaine	Erica	Chemeketa		
Ex-Officio	Trattner	Tamara	Chemeketa		
Ex-Officio	Yancey	Theresa	Chemeketa		
Executive Secretary	Ditterick	Pam	Chemeketa		
Recording Secretary	Thompson	Denise	Chemeketa		
Program Dean	Taylor	R.	Chemeketa		

**Education Teacher Advisory Committee
2023-24**

Degrees and Certificates
High School CTE Teacher Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Chacon	Fatima	Willamette Education Service District	Woodburn	Marion, Polk, Yamhill
Member	Corey	Amanda	Salem-Keizer Career Technical Education Center (CTEC)	Salem	Marion, Polk
Member	Johnson	Debbie	Chemeketa Community College		Marion
Member	Larson	Jared	McMinnville High School	McMinnville	Yamhill
Member	Rosselli	Hilda	Willamette Education Service District	Monmouth	Polk
Member	Spearman-Eskelsen	Nichole	Salem-Keizer Public Schools	Salem	Marion, Polk
Program Director	Hale	Karla	Chemeketa Community College		

**Education Support Professional Advisory Committee
2023-24**

Degrees and Certificates
Certificate of Completion for Education Support Professionals

Role on Committee	Last Name	First Name	Organization	City	County
Member	Chacon	Fatima	Willamette Education Service District	Woodburn	Marion, Polk, Yamhill
Member	Deitemeyer	Kelley	Woodburn High School	Woodburn	Marion
Member	Fritz	Darlene	Salem-Keizer Public Schools	Salem	Marion, Polk
Member	Larson	Jared	McMinnville High School	McMinnville	Yamhill
Member	Pugsley	Karen	Nellie Muir Elementary School	Dundee	Marion, Yamhill
Member	Rosselli	Hilda	Willamette Education Service District	Monmouth	Polk
Program Director	Hale	Karla	Chemeketa Community College		

**Electronic Technologies and Robotics Advisory Committee
2023-24**

Degrees and Certificates

Electronic Engineering Technician Associate of Applied Science
Industrial Electronics Associate of Applied Science
Renewable Energy Management Associate of Applied Science
Electronics Certificate of Completion
Robotics Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Cunningham	Joseph	Oregon Department of Transportation	Salem	Marion
Vice Chair	Grunberg	Keith	Hunter Communications	Keizer	Marion
Member	Anderson	Erik	SEDCOR	Salem	Marion
Member	Bailey	Scott	Test Products International	Beaverton	Washington
Member	Barton	John	GE Healthcare	Portland	Statewide
Member	Burroughs	Tony	Garmin	Salem	Marion
Member	Blair	Ray	CISCO Systems	Lake Oswego	Clackamas
Member	Goldberg	Linda	MGP Engineering	McMinnville	Yamhill
Member	Halleen	Eric	Fortinet	Salem	Marion
Member	Harris	Blain	Dallas Glass	Dallas	Polk
Member	Luebbers	Dominic	Oregon State Police	Salem	Marion
Member	Pashley	Brian	Micro Systems Engineering, Inc.	Lake Oswego	Clackamas
Member	Robinson	Kenneth	Pepsi NW Beverages	Salem	Marion
Member	Rosanbalm	Michael	Unknown	Aumsville	Marion
Member	Schelske	Mike	Willamette Valley Pie Co.	Silverton	Marion
Member	Vargas	Eric	Oregon Department of Transportation	Salem	Marion
Member	Valadez	Selene	Tree Top, Inc	Woodburn	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Carlos Deloya	Juan	Chemeketa		
Ex-Officio	Greco	Steve	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Sekafetz	Chuck	Chemeketa		
Program Dean	Ray	Tim	Chemeketa		

**Emergency Medical Technology Advisory Committee
2023-24**

Degrees and Certificates

- Paramedicine Associate of Applied Science
- Paramedic Certificate of Completion
- Emergency Medical Technician Certificate of Completion
- Firefighter-EMT Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Storms	Kim	Dallas EMS Division Chief	Dallas	Polk
Member	Bohrer-Clancy	Jesse	Legacy Health Partners Silverton Hospital	Silverton	Marion
Member	Hanifan	Amy	McMinnville Fire Department	McMinnville	Yamhill
Member	Kaplan	Dan	Patriot Pumps/Woodburn	Woodburn	Marion
Member	Frietag	Danny	Santiam Hospital	Stayton	Marion
Member	Grimes	Toni	Woodburn Ambulance	Woodburn	Marion
Member	McMann	Kyle	Marion County Fire District #1	Salem	Marion
Student	Uribe	Yazmin	Chemeketa CC	Brooks	Marion
Program Chair	Arbuckle	Chris	Chemeketa-BRTC		
Ex-Officio Faculty	Lyell	Kiva	Chemeketa CC		
Ex-Officio Faculty	Jackson	Kristene	Chemeketa CC		
Ex-Officio	Roache	Marshall	Chemeketa CC		
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Bertingham	Jordan	Chemeketa-BRTC		

**Fire Protection Technology Advisory Committee
2023-24**

Degrees and Certificates

Fire Prevention Associate of Applied Science
Fire Suppression Associate of Applied Science
Fire Service Supervision and Management Certificate of Completion
Firefighter-EMT Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Lee	Ron	Marion County Fire District #1	Salem	Marion
Vice Chair	Brozovich	Rachel	Keizer Fire District	Keizer	Marion
Member	Amsberry	Kyle	Salem Fire Department	Salem	Marion
Member	Hoxie	Sean	Grand Ronde Fire Station	Grand Ronde	Yamhill and Polk
Member	Hume	Alan	Sublimity Fire District	Sublimity	Marion
Member	Trierweiler	Jim	Mt. Angel Fire District	Mt. Angel	Marion
Program Chair	Darland	Joshua	Chemeketa-BRTC		
Ex-Officio	Olsen	Julie	DPSS	Salem	Marion
Ex-Officio	Ballrot	Kayla	DPSS	Salem	Marion
Ex-Officio	Cane	Jason	Oregon Office of State Fire Marshal	Salem	Marion
Ex-Officio	Roache	Marshall	Chemeketa		
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		

**Health Information Management Advisory Committee
2023-24**

Degrees and Certificates

Health Information Management Billing Certificate
Health Information Management Coding Certificate

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Brainard	Susan	Santiam Hospital	Stayton	Marion
Member	Cole	Evalyn	Pacific Cardiovascular Center, LLC	Salem	Marion
Member	Layton	Michelle	Salem Clinic	Salem	Marion
Member	VanDeWalle	Kimberly	Willamette Valley Medical Center	McMinnville	Yamhill
Ex-Officio	Davis	Cheryl	Chemeketa Community College	Salem	Marion
Ex-Officio	Nolan	Dana	Chemeketa Community College	Salem	Marion
Program Dean	Steele	Shaunah	Chemeketa Community College	Salem	Marion

**Horticulture Advisory Committee
2023-24**

Degrees and Certificates

- Horticulture Associate of Applied Science
- Horticulture Associate of Science
- Irrigation System Certificate of Completion
- Crop Health Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Zielinski	Josh	Alpha Nursery	Salem	Marion
Member	Bailey	Rod	Alder Springs Enterprises	Salem	Marion
Member	Burk	Taylor	Heritage Seeding Service	Silverton	Marion
Member	Gyllen	Bryan	DeSantis Landscapes	Salem	Marion
Member	Knobloch	Brenda	Salem-Keizer Education Foundation	Salem	Marion
Member	Pennell	Allison	McHutchison	Salem	Marion
Member	Smith	Brian	City of Salem Parks	Salem	Marion
Member	Stone	Jeff	Oregon Association of Nurseries	Wilsonville	Clackamas
Ex-Officio Faculty	Schilling	Joleen	Chemeketa		
Program Dean	Ray	Tim	Chemeketa		

**Hospitality and Tourism Management Advisory Committee
2023-24**

Degrees and Certificates

- Hospitality and Tourism Management Associate of Applied Science
- Hospitality and Tourism Management Certificate of Completion
- Event Management Certificate of Completion
- Food and Beverage Management Certificate of Completion
- Lodging Management Certificate of Completion
- Tourism and Travel Management Certification of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bertsch	Chrissie	Salem Convention Center	Salem	Marion
Member	Dodge	Ron	Oregon Department of Education	Salem	Marion
Member	Fahey	Ryan	Spirit Mountain	Grand Ronde	Polk
Member	Highfill	Summer	Oregon Charter Academy	Salem	Marion
Member	Hosley	Jamie	Best Western Wilsonville	Wilsonville	Clackamas
Member	Huey	Sean	Spirit Mountain	Grand Ronde	Polk
Member	Itef	Lisa	Travel Oregon	Portland	Multnomah
Member	Jaworski	Chris	Self-Employed Consultant	Beaverton	Washington
Member	Knapp	Jeff	Visit McMinnville	McMinnville	Yamhill
Member	McColly	Marla	ORLA	Wilsonville	Clackamas
Member	Paraskevvas	Alex	Sedcor	Independence	Polk
Member	Perle	Ben	Atticus Hotel	McMinnville	Yamhill
Member	Scott	Steve	Evergreen ASM	McMinnville	Yamhill
Member	Sittsupachoke	Jeff	Spirit Mountain	Grand Ronde	Polk
Member	Smith	Courtney	Oregon Restaurant & Lodging Association	Wilsonville	Washington
Member	Smith	Matt	Holman Hotel	Salem	Marion
Program Chair	Aebi	Eric	Chemeketa		
Ex-Officio Faculty	Perle	Maeve	Chemeketa		
Program Dean	Davis	Paul	Chemeketa		

**Human Services Advisory Committee
2023-24**

Degrees and Certificates

Addiction Studies Associate of Applied Science
Social Services Associate of Applied Science
Direct Support Specialist of Applied Sciences
Addiction Counselor Certification Preparation Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Erb	Ashley	Shangri-La	Salem	Marion, Polk, Yamhill
Member	Jefferis	Heather	Oregon Council for Behavioral Health Health (OCBH)	Gladstone	Clackamas
Member	Hickerson	David	Emergence	Albany	Lane
Member	Johnson	Candalynn	Center for Hope and Safety	Salem	Marion
Member	McMahon	Katie	MVadvancements	McMinnville	Marion, Polk, Yamhill
Member	Miller	Kyle	Family Services Specialist MWVCAA Headstart and EHS	Salem	Marion, Polk
Member	Mintrone	Kim	Oregon Resource Association	Salem	Marion
Member	Morgan	Teri	Marion County Health & Human Services	Salem	Marion
Member	Northcott	Kevin	Bridgeway Recovery Services	Salem	Marion
Member	Winningham	Robert	Western Oregon University	Monmouth	Polk
Ex-Officio	Carlson	Kip	Chemeketa CC		
Ex-Officio Faculty	Davis	Peter	Chemeketa CC		
Ex-Officio Faculty	Martinez	Yolanda	Chemeketa CC		
Ex-Officio	Pierce	Tim	Chemeketa CC		
Ex-Officio Faculty	Steiger	Christina	Chemeketa CC		
Student	Auclair	Angel	Chemeketa CC		
Student	Rios Chavez	Julisa	Chemeketa CC		
Student	Newport	Eric	Chemeketa CC		
Program Dean	Steele	Shaunah	Chemeketa CC		

**Machining Technology Advisory Committee
2023-24**

Degrees and Certificates

Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM) Associate of Applied Science
Computer Numerically Controlled (CNC) Operator Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Arnsden	Chris	Allied Systems	Sherwood	Washington
Member	Davis	Jeremiah	A-dec, Inc.	Newberg	Yamhill
Member	Grob	Andreas	SECO Tools, LLC	Tualatin	Washington
Member	Keyser	Mike	Hill Brothers Machine	Salem	Marion
Member	Kropewnicki	Ed	NWI Defense	Albany	Marion
Member	Mathews	Jeremy	Shields Manufacturing	Keizer	Marion
Member	Oak	Randy	Cascade Engineering	Salem	Marion
Member	Ulven	Dan	Ulven Companies	Hubbard	Marion
Member	Wolfer	Nic	A-dec, Inc.	Newberg	Yamhill
Member	Witmer	Steve	DMG Mori	Salem	Marion
Alternate Member	Marsh	David	DMG Mori	Lake Oswego	Marion
Alternate Member	Wheatcroft	Paul	Ulven Companies	Hubbard	Marion
Ex-Officio	Cameron	Jeffrey	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Hibbeler	Duane	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Schneider	Sheldon	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Medical Assisting Advisory Committee
2023-24**

Degrees and Certificates

Medical Assisting Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Powers	Nichole	Kaiser Permanente	Salem	Marion
Member	Albers	Melissa	Cascade Foot Center	Salem	Marion
Member	Anderson	Helen	Hello Care	McMinnville	Yamhill
Member	Behrend	Lisa	PMC	McMinnville	Yamhill
Member	Bone	Michael	WVAMC	McMinnville	Yamhill
Member	Croxford	Cristen	PMC	McMinnville	Yamhill
Member	Forbes	Harmony	Santiam Health	Stayton	Marion
Member	Fraser	Linda	Santiam Health	Stayton	Marion
Member	Gray	Sally	OHSU	Portland	Multnomah
Member	Kenaston	Alicia	<u>Santiam Health</u>	Stayton	Marion
Member	Koepplin	Tracie	PMC	McMinnville	Yamhill
Member	Kunis	Debbie	West Hills Healthcare	McMinnville	Yamhill
Member	Opitz	Heather	West Hills Healthcare	McMinnville	Yamhill
Member	King-Jarred	Marcie	WVAMC	McMinnville	Yamhill
Member	Maller-Raulston	Stephanie	Adventist Health Clinic	Salem	Marion
Member	Maxwell	Bailee	PMC	McMinnville	Yamhill
Member	Nichols	Caitlin	Silver Falls Dermatology	Salem	Marion
Member	Ortega	Rebecca	Corvallis Clinic	Corvallis	Benton
Member	Pizano	Neflali	Samaritan Health	Albany	Benton
Member	Scheese	Crystal	<u>CTGR</u>	Grand Ronde	Yamhill
Member	Schroeder	Monica	Salem Health	Salem	Marion
Program Chair	VanDyke	Melissa	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Ex-Officio	Ellis	Kathryn	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Ex-Officio Faculty	Johnson	Tesla	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Recording Secretary	White	Renae	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Program Dean	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill

**Nursing Education Advisory Committee
2023-24**

Degrees and Certificates

Practical Nursing Certificate of Completion
Nursing Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Wolfe	Sarah	Salem Hospital	Salem	Marion
Member	Blair	Damion	Oregon State Hospital	Salem	Marion
Member	Brady	Karen	Silverton Hospital	Silverton	Marion
Member	Hilts	Anna	Willamette Valley Medical Center	McMinnville	Yamhill
Member	McCallum	Angela	Dallas Retirement Village	Dallas	Polk
Member	Rivera	Amanda	Mckay High School Health Occupations	Salem	Marion
Member	Schindler	Leah	Santiam Hospital	Santiam	Marion
Member	Sheets	Gerilyn	Silverton High School	Silverton	Marion
Member	Vizina	Rosalinda	Department of Correction OSCI	Salem	Marion
Ex-Officio Faculty	Kittelson	Lorene	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Powell	Kelsie	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Williams	Jack	Chemeketa Community College	Salem	Marion
Recording Secretary	Beckner	Amanda	Chemeketa Community College	Salem	Marion
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Occupational Skills Training Advisory Committee
2023-24**

Degrees and Certificates

Occupational Skills Training Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Alternate Member	Dexter	Daniel	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	DuBois	Angela	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Emily	Shak	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Espinoza	Christina	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Garren	Steve	Oregon DMV	Salem	Marion
Member	Johnson	Neil	Worksource Oregon	Salem	Marion
Member	Jordan	Sara	Youth Transition Program, Silver Falls School District	Silverton	Marion
Alternate Member	Kinnunen	Joanne	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Machado	Jessica	US Dept of Veterans Affairs	Eugene	Lane
Member	Mallery	Elizabeth	Vocational Rehab Services, South Salem	Salem	Marion
Member	Marinos	Deborah	Adaptability for Life	Woodburn	Marion
Alternate Member	McClellan	Lenette	Oregon State Hospital	Salem	Marion
Member	McKenzie	Lee	Marion-Polk Food Share	Salem	Marion
Member	Morice	Giuliana	Marion County Health and Human Services	Salem	Marion
Alternate Member	Salstrom	Deleah	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Shepherd	Lindsey	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Sisemore	Linda	Vocational Rehab Services, North Salem	Salem	Marion
Member	Stafford	Ryan	Oregon State Hospital	Salem	Marion
Alternate Member	Velazquez	Ramon	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Wicker	Lynne	Oregon DMV	Salem	Marion

Alternate Member	Wolcott	Sherry	Oregon Employment Department	Salem	Marion
Alternate Member	Woods	Ari	Oregon DMV	Salem	Marion
Alternate Member	Zambrano	Brenda	US Department of Veterans Affairs	Portland	Multnomah
Ex-Officio	Alexander	Karen	Chemeketa		
Ex-Officio	Bryan	Kristine	Chemeketa		
Ex-Officio	Crepeaux	Dennis	Chemeketa		
Ex-Officio	Bryan	Kristine	Chemeketa		
Ex-Officio	Horsfall	Jackson	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Noah	Mark	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Office Administration and Technology Advisory Committee
2023-24**

Degrees and Certificates

- Administrative Office Professional Associate of Applied Science
- Accounting Administrative Assistant Associate of Applied Science Degree
- Medical Administrative Assistant Associate of Applied Science
- Business Technology Certificate of Completion
- Office Fundamentals Certificate of Completion
- Legal Office Assistant Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Adkins	Michele	Salem Electric	Salem	Marion, Polk
Member	Alderin	Stefanie	Westech Engineering, INC	Salem	Marion
Member	Forbes	Harmony	Santiam Hospital	Stayton	Marion
Member	Gregg	Mel	City of Woodburn	Woodburn	Marion
Member	Kile	Sarah	Oregon Division of Financial Regulation	Salem	Marion
Member	Noriega	Yesenia	City of Salem	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Johansen	Barbara	Chemeketa		
Ex-Officio	Salinas-Oliveras	Rebecca	Chemeketa		
Executive Secretary	Monson	Bryan	Chemeketa		
Recording Secretary	Thompson	Denise	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Pharmacy Technology Advisory Committee
2023-24**

Degrees and Certificates

Pharmacy Management Associate of Applied Science
Pharmacy Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Aysheh	Nesreen	Pharmacy Technician	Salem	Marion
Member	Grant	Amber	Pill Box	Silverton	Marion
Member	Jones	Megan	Samaritan		
Member	Shannon	Danielle	WVP Medical Group	Salem	Marion
Member	Test	Jarel	Safeway	South Salem	Marion, Yamhill, Polk
Member	Howry	Linda	Community member/Retired Pharmacy Technician	Salem	Marion
Ex-Officio Faculty	Clark	Corey	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Buckholz	Cheryl	Chemeketa Community College	Salem	Marion
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Speech-Language Pathology Assistant Advisory Committee
2023-24**

Degrees and Certificates

Speech-Language Pathology Assistant Associate of Applied Science
Speech-Language Pathology Assistant Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Barrett	Lindsay	Consonus Health	Milwaukie	Multnomah
Member	Coppel	Shay	Creating Pathways Therapy	Salem	Marion
Member	Gage	Susan	Salem Keizer School District	Salem	Marion
Member	Medrano-Perez	Jeanine	Wings Speech and Language Center	Ontario, CA	San Bernardino
Member	Roberts	Heidi	Shepherd Health Care System	Hermiston	Umatilla
Member	Stringham	Kristy	Linn Benton Lincoln Education Service District	Albany	Linn
Program Chair	Northam	Ashley	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Ex-Officio	Ellis	Kathryn	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Ex-Officio Faculty	Price	Jennie	Intermountain ESD	Pendleton	Umatilla
Ex-Officio Faculty	Martin	Amy	Intermountain ESD	Pendleton	Umatilla
Recording Secretary	White	Renae	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Program Dean	Davis	Paul	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill

**Visual Communications Advisory Committee
2023-24**

Degrees and Certificates

Graphic Design Associate of Applied Science
Multimedia Arts Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	MacDonald	Kristen	Math Learning Center	Salem	Marion
Vice Chair	Custer	Stephen	Dry Humor Marketing	Salem	Marion
Member	Bodunov	Vasily	Snap Supplements	Woodburn	Marion
Member	Cameron Short	Seth	Loquent Media	Salem	Marion
Member	Skinner	Heather	Oregon Lottery	Salem	Marion
Member	Shay	Jack (Jonathan)	CTEC	Salem	Marion
Member	Thomas	Vin	Fixel	Salem	Marion
Member	Woods	Nate	Focal Point Photo	Dallas	Polk
Member	Wright	Carlee	PressPlay	Salem	Marion
Student	Bass	Kellin	Student Representative		
Student	Barraza De La Torre	America	Student Representative		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Hoelter	Peter	Chemeketa		
Ex-Officio	Malley	Bret	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Welding Technology Advisory Committee
2023-24**

Degrees and Certificates

Welding Fabrication Associate of Applied Science
Welding Certificate of Completion
Arc Welding Certificate of Completion
MIG Welding Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bender	Bob	Retired industry member	Salem	Marion
Member	Fery	Eric	Ag Chains Plus, Inc.	Sublimity	Marion
Member	Harris	Sam	GK Machine	Salem	Marion
Member	Jones	Douglas	Zephyr Engineering	Salem	Marion
Member	Torresdal	Jerald	Career Technical Education Center (CTEC)	Silverton	Marion
Member	Valarida	Ron	Valley Fab Corporation	Brooks	Marion
Alternate Member	Yakis	Karl	Valley Fab Corporation	Brooks	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Grassman	Gary	Chemeketa		
Ex-Officio	Keechle	Brian	Chemeketa		
Ex-Officio	Myers	Mike	Chemeketa		
Ex-Officio	Snegirev	Alex	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Wine Studies Advisory Committee
2023-24**

Degrees and Certificates

Vineyard Management Associate of Applied Science
Winemaking Associate of Applied Science
Vineyard Operations Certificate of Completion
Wine Hospitality Operations Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	O'Brien	Betty	Elton Vineyards	Salem	Marion
Member	Beck	Jeanne	Crawford Beck Vineyard	Amity	Polk
Member	Boskov	Bree	Oregon Wine Board	Portland	Multnomah
Member	Burns	Tresider	Alexana	Newberg	Yamhill
Member	Casteel	Ted	Bethel Heights Vineyards	Salem	Marion
Member	Chambers	Marie	Oregon Wine Board	Portland	Multnomah
Member	Crank	Don	Hawks View Vineyards	Sherwood	Washington
Member	Ford	Lowell	Illahe Vineyards	Salem	Marion
Member	Jagle	Gabriel	Scenic Valley Farms	Gervais	Marion
Member	Keegan	Eugenia	Jackson Family Wines	Yamhill	Yamhill
Member	King	Anthony	Carlton Winemaker's Studio	Carlton	Yamhill
Member	Moore	Shane	Northwest Vineyard Service	Amity	Polk
Member	Olson	Mary	Airrie Winery and Dunn Forest Vineyard	Monmouth	Polk
Member	Panichkul	Victor	Stoller Family Estate	Dayton	Yamhill
Member	Rasch	Gary	Bjornson Wine	Salem	Marion
Member	Skinkis	Patricia A.	Oregon State University	Corvallis	Benton
Member	Spearman-Eskelsen	Nicole	Salem Keizer Public Schools	Salem	Marion
Member	Thomson	Steve	Cristom Vineyards	Salem	Marion
Member	Vidrine	Cheney	Union Wine Company	Tualatin	Washington
Member	Weichold	Karl	Stoller Family Estate	Dayton	Yamhill
Member	West	Paden	Isabelle Meunier Consulting	McMinnville	Yamhill
Ex-Officio Faculty	Brose	Johnny	Chemeketa-Eola		
Ex-Officio Faculty	Berenguer	Bryan	Chemeketa-Eola		
Recording Secretary	Jensen	Megan	Chemeketa-Eola		
Program Dean	Davis	Paul	Chemeketa-Eola		

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE

Prepared by

Ken Hector, Vice Chair—Board of Education
Jessica Howard, President/Chief Executive Officer

The most recent OCCA Board meeting was hosted by Portland Community College (CC) in a hybrid format on Friday, February 2, 2024. Chemeketa was represented by President Howard, who attended in person, and also covered for Ken Hector who was attending a Public Policy and Advocacy Committee meeting at the annual Association of Community College Trustees (ACCT) National Legislative Summit. As usual, the Board Forum was conducted from 8–9 am and the Board Meeting took place from 9 am–12 pm. The Forum was conversational and led by OCCA Board Chair Jane Reid.

The Board meeting was called to order by OCCA President Jane Reid, Clackamas CC. The minutes of the previous Board meeting were approved, along with minutes from several committees.

The agenda consisted of partner reports, OCCA reports, and discussion/action items.

PARTNER REPORTS

- Oregon Education Association (OEA): Concerns were expressed about the impact of artificial intelligence on teaching and learning.
- Community College and Workforce Development (CCWD): The newer community college presidents are being “introduced” to the HECC commission at various meetings. The Oregon Transfer Council meetings are continuing and are public. We are entering into year three of Future Ready Oregon funding, and a presentation from CCWD on those efforts will be provided to the Joint Education Subcommittee of Ways and Means next week.
- Oregon Presidents’ Council (OPC): HECC Executive Director Ben Cannon joined the OPC meeting yesterday, and it was determined that a workgroup will be formed with presidents, business officers and HECC staff to develop the framework for future financial reporting of community colleges to the Commission. The Small Business Development Center (SBDC) state director provided his annual update to the group. Cybersecurity threats were discussed. CCWD provided an update on a new data dashboard that will soon be available online. The Presidents agreed to provide a strongly worded letter to the Transfer Council regarding its work.
- ACCT: Diane Noriega, ACCT State Director, provided a written report. The National Legislative Summit is commencing in Washington, D.C. ACCT’s community college legislative priorities were provided in the written materials.

OCCA REPORTS

- President's Report: There has been a lot of activity in moving forward on the OCCA Executive Director search, marshaled by Human Capital Enterprises.
- Treasurer's Report: Everything is going forward as expected. We are sitting at 150 percent of our budget with interest income. The OCCA conference resulted in a net gain of \$23,000.
- Interim Executive Director's Report: A written report was provided. Highlights included: The annual All-Oregon Academic Team Luncheon is scheduled for April 19 at Chemeketa Eola. Most likely the guest speaker will be a representative from the Oregon House of Representatives. An introductory meeting was held with the new E.D. of the Oregon Department of Education. Karen Smith met with Chair Sandy Rowe and Vice Chair Greg Hamann of the HECC commission. They intend to visit and tour all 24 public post-secondary institutions in the state in the coming year. The Lunch-and-Learn series is going well, with an upcoming session in February concerning the basics of local budget law. These are recorded and available on the OCCA website.
- Student Success Center Report: A written report was provided. An updated logo for the OSSC has been created.

DISCUSSION AND ACTION ITEMS

- February Legislative Session: The major issues that will likely dominate the upcoming session are housing (Governor's focus), behavioral health and addiction (Legislators' focus), and Ballot Measure 110. OCCA's weekly legislative calls commence Monday, February 5.
 - New Federal Developments concerning how to calculate student need in grant eligibility (moving from "expected family contribution" to "student aid index") will mean that, despite the recent increase in the Oregon Opportunity Grant (OOG) from the last legislative session, the state is facing a \$40M hole for the upcoming year. This change in calculation also drops 5–6,000 students off of aid, which will impact and could strain the Oregon Promise fund. This changes OCCA's advocacy position on the OOG in the short session, which will emphasize the need for students to have the broadest access to OOG while keeping the amounts meaningful. Updated talking points are forthcoming.
 - Discussion ensued on the following bills:
 - Senate LC 219: Senator Dembrow's Omnibus Education Bill has about nine topics and is not yet completed.
 - House LC 143: Changes to sexual misconduct survey mandate. Relates to HB 3456 from the last session and addresses issues concerning implementing the new requirements.
 - The OCCA Board voted to **support** the following bills:
 - Senate LC 222: Extending Oregon Promise eligibility to pandemic high school students.
 - House LC 137: One-time funding for student basic needs (\$5M) and open educational resources (\$1M).
 - House LC 140: Grant program for community college access and success programs (\$5M).

Information-5
February 21, 2024

- OCCA Audit. Grove, Mueller, and Swank provided a presentation on their audit of OCCA. It was a clean opinion. The Board approved the audit.
- Executive Director (ED) Search. Kathleen Rodden-Nord provided a presentation on the process to date. Focus groups were conducted through January, consisting of OCCA staff, Board members, college presidents, and partner organization stakeholders. Key findings were shared. ED position criteria were shared, and input provided by the Board. The Board voted to authorize changes to be made to the criteria accordingly. Financial parameters for the position were discussed and approved.
- OCCA Officer and Executive Committee Nominations: The proposed slate of officers for 2024–25 is as follows:
 - OCCA President - Austin Fohnagy, Lane CC Board member
 - OCCA Vice President - Andrew Speer, MHCC Board member
 - OCCA Secretary - Mark Browning, President, BMCC
 - OCCA Treasurer - Laurie Chesley, President, COCC
 - At-Large Member - Kristin Adams, LBCC Board member
 - At-Large Member, Betsy McMahon, TBCC Board member
 - Past President, Jane Reid, Clackamas CC Board member

The meeting adjourned at 12:15 pm.

PERSONNEL REPORT

Prepared by

Alice Sprague, Interim Vice President—Governance and Administration

NEW HIRES

Alma G. Amaya, Student Services Assistant—Admissions Enrollment and Graduation Services, Student Affairs Division, 100 percent, 12-month assignment, Range B1, Step 4.

Caleb M. Anderson, Instructional Specialist—Academic Support Center, Student Affairs Division, limited duration, 12-month assignment, Range B3, Step 4.

John S. Capaccio, Student Services Coordinator/Analyst—Academic Development and Workforce Partnerships, Regional Education and Academic Development Division, limited duration, 12-month assignment, Range C1. Step 6.

Eric Lomeli-Gil, Technology Analyst I—Information Technology, Governance and Administration Division, limited duration, 12-month assignment, Range C1, Step 2.

Alex Orellana-Mizell, Instructor-Visual Communications—Applied Technologies, Career and Technical Education and Public Safety Division, 100 percent, 10-month, annualized assignment, Range F9, Step 4.

Teresa Pearson, Financial Services Analyst I—Bookstore and Auxiliary Services, College Support Services Division, 100 percent. 12-month assignment, Range B3, Step 8.

Sydney Alexis Blythe Purdy, Department Technician I—Foundation, College Support Services Division, limited duration, 12-month assignment, Range B1, Step 7.

Ninfa L. Rodriguez, Student Services Specialist—Woodburn Center, Career and Technical Education Division, 100 percent, 12-month assignment, Range B3, Step 3.

POSITION CHANGES

Jennifer Cox, Dean of Library and Learning Resources—Library and Learning Resources, Student Affairs Division, 100 percent, 12-month assignment, Range D5, Step 8, from Interim Dean of Library and Learning Resources, Library and Learning Resources, Student Affairs Division.

Adriande Lutz, Executive Assistant—Regional Education and Academic Development, Academic Affairs Division, 100 percent, 12-month assignment, Range B4, Step 11, from Executive Assistant, General Education and Transfer Studies, Academic Affairs Division.

Standard Report-1
February 21, 2024

Silvia A Marin Lopez, Student Services Specialist—Academic Development and Corrections Education, Regional Education and Academic Development Division, 100 percent, 12-month assignment, Range B3, Step 4, from Department Technician II, Chemeketa Center for Business and Industry (CCBI), Business Programming and Early Childhood Education (ECE), Academic Affairs Division.

Brian C. McCartney, Assistant Director of Information Technology—Information Technology, Governance and Administration Division, 100 percent, 12-month assignment, Range D1, Step 5, from Systems Analyst, Information Technology, Governance and Administration Division.

Pulau Mehr, Department Technician I—Circulation and Access Services, Student Affairs Division, 100 percent, 11-month assignment, Range B1, Step 6, from limited duration, Department Technician I, Circulation and Access Services, Student Affairs Division.

Angie M. Ross, Interim Executive Assistant—General Education and Transfer Studies, Academic Affairs Division, limited duration, 100 percent, 12-month assignment, Range B4, Step 8, from Department Specialist, Liberal Arts and Social Sciences, General Education and Transfer Studies Division.

Denise Thompson, Department Technician II—Chemeketa Center for Business and Industry (CCBI), Business Programming and Early Childhood Education (ECE), Academic Affairs Division, 100 percent, 12-month assignment, Range B2, Step 11, from Department Technician II, Academic Advising and First Year Programs, Student Affairs Division.

Charles L. Zeigler, Assistant Director of Information Technology—Information Technology, Governance and Administration Division, 100 percent, 12-month assignment, Range D1, Step 6, from Technology Analyst I, Information Technology, Governance and Administration Division.

REMEMBRANCES

Honoring Denise Tufts for her 3 years of dedicated service to Chemeketa Community College. Denise passed away on February 1, 2024.

RETIREMENTS

Harry “David” Hillis, Instructor-Mathematics—Math, Engineering, and Computer Science, Academic Affairs Division, effective December 31, 2023.

April H. Ritchie, Financial Services Specialist—Business Services, College Support Services Division, effective December 31, 2023.

SEPARATIONS

Abigail Y. Anaya, Department Technician I—Academic Development and Corrections Education, Regional Education and Academic Development Division, effective December 11, 2023.

Standard Report-1
February 21, 2024

John S. Capaccio, Student Services Coordinator/Analyst—Academic Development and Workforce Partnerships, Regional Education and Academic Development Division, effective January 4, 2024.

Eric Colon-Cortes, Director of Academic Initiatives—Academic Initiatives, General Education and Transfer Studies Division, effective December 31, 2023.

Erick Iniguez, Student Services Specialist—High School Programs, Regional Education and Academic Development Division, effective December 15, 2023.

Jessie Leon, Public Safety Officer—Public Safety, Career and Technical Education and Public Safety Division, effective December 13, 2023.

Savanna Mullan, Payroll Manager—Human Resources, Governance and Administration Division, effective January 19, 2024.

Conner K. Yechout, Maintenance/Trades Assistant—Capital Projects and Facilities, College Support Services Division, effective December 4, 2023.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2023, through January 31, 2024, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Quarterly Update of Other Funds
- Status of Investments as of January 31, 2024

**Chemeketa Community College
Statement of Resources and Expenditures
As of January 31, 2024**

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	18,000,000	17,030,075	94.61%	(969,925)
Property Taxes	27,551,434	26,122,432	94.81%	(1,429,002)
Tuition and Fees	18,589,966	13,965,777	75.13%	(4,624,189)
State Appropriations - Current	36,904,602	38,934,306	105.50%	2,029,704
Indirect Recovery	1,006,586	658,294	65.40%	(348,292)
Interest	2,100,000	1,388,582	66.12%	(711,418)
Miscellaneous Revenue	533,171	41,237	7.73%	(491,934)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	104,785,759	98,140,703	93.66%	(6,645,056)
Expenditures:				
Instruction	37,001,328	19,684,164	53.20%	17,317,164
Instructional Support	12,926,609	6,742,850	52.16%	6,183,759
Student Services	9,463,162	4,985,913	52.69%	4,477,249
College Support Services	17,512,889	8,824,410	50.39%	8,688,479
Plant Operation and Maintenance	8,098,119	4,306,675	53.18%	3,791,444
Transfers	5,455,000	2,329,750	42.71%	3,125,250
Total Expenditures (Excluding Contingency)	90,457,107	46,873,762	51.82%	43,583,345
Contingency	14,328,652	-	0.00%	14,328,652
Total Expenditures	104,785,759	46,873,762	44.73%	57,911,997

**Chemeketa Community College
Budget Status Report
As of January 31, 2024**

Standard Report-2
February 21, 2024

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,163,927	5,654,130	4,037,385	472,412
6120	Classified Salaries	13,283,116	6,882,418	5,102,131	1,298,567
6124	Part-Time Hourly & Student Wages	1,172,911	703,476	-	469,435
6130	Faculty Salaries	16,560,701	9,118,347	6,761,304	681,050
6132	Part-Time Faculty	8,609,488	4,159,328	1,286,873	3,163,287
6510	Fixed Fringe Benefits	9,609,268	4,988,151	-	4,621,117
6511	Variable Fringe Benefits	15,928,204	8,396,660	-	7,531,544
6512	Other Fringe Benefits	380,000	157,100	-	222,900
	Subtotal Personnel Services	75,707,615	40,059,610	17,187,693	18,460,312
					52.91%
Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,522,797	533,758	1,903	987,136
720	Equipment \$500-\$4,999	126,918	84,051	6,144	36,723
7300	Legal Services	226,790	23,432	-	203,358
7310	Insurance	921,700	841,391	-	80,309
7320	Maintenance	429,292	371,587	44,581	13,124
7330	Communications	880,775	371,432	-	509,343
7340	Utilities	2,369,441	872,464	37,876	1,459,101
7350	Staff Development	126,573	53,648	-	72,925
7360	Travel	339,815	79,234	-	260,581
7370	Other Services	2,113,884	1,091,385	331,685	690,814
7550	Capital Outlay	236,507	162,020	65,660	8,827
8150	Transfers Out	5,455,000	2,329,750	-	3,125,250
	Subtotal Non-Personnel Services	14,749,492	6,814,152	487,849	7,447,491
					46.20%
8500	Contingency	14,328,652	-	-	14,328,652
	Report Totals	104,785,759	46,873,762	17,675,542	40,236,455
					44.73%

**Chemeketa Community College
Quarterly Update of Other Funds
July 1, 2023 - December 31, 2023**

	FUND #	RESOURCES	OBLIGATIONS	BALANCE
Auxiliary Services	680	\$ 4,875,706	\$ 1,649,451	\$ 3,226,255
Self-Supporting Services	2000	21,551,306	11,078,338	10,472,968
Universal Fee Fund	8100	8,793,175	3,164,081	5,629,094
Leased Property Fund	8200	4,762,101	1,659,659	3,102,442
Intra-College Services	2800	10,497,182	7,541,828	2,955,354
Student Government & Clubs	7200	488,960	52,153	436,807
TOTAL		\$ 50,968,430	\$ 25,145,510	\$ 25,822,920

	FUND #	BUDGET	OBLIGATIONS	BALANCE
Reserve Funds	2650 & 2700	\$ 6,190,000	\$ 72,403	\$ 6,117,597
Regional Library	2600	4,565,000	3,423,000	1,142,000
Capital Projects	6000-6700	15,815,000	5,139,716	10,675,284
Student Financial Aid	4200	52,020,000	16,157,938	35,862,062
Grants & Contracts	3000	33,550,000	6,636,954	26,913,046
Debt Service	590	36,100,000	1,335,809	34,764,191
TOTAL		\$ 148,240,000	\$ 32,765,820	\$ 115,474,180

Status of Investments
January 31, 2024

	Statement Date	Maturity Date	Account Balance	Rate as of 12/31/2023
<u>Oregon State Treasurer Investments</u>				
Oregon Short-Term Fund - General	1/31/2024	On demand	\$ 38,172,660.39	5.000%
Oregon Short-Term Fund - Capital	1/31/2024	On demand	\$ 9,393,324.16	5.000%
Total Oregon State Treasurer Investments			\$ 47,565,984.55	
<u>Other Investments</u>	Investment Date	Maturity Date	Amount Invested	Yield
Treasury Note - United States Treasury	2/1/2023	1/31/2024	\$ 2,447,280.39	4.442%
Treasury Note - United States Treasury	12/1/2022	1/31/2024	\$ 1,918,240.00	4.513%
Gov't Agency - Federal Home Loan Bank	2/28/2023	2/21/2024	\$ 1,998,384.44	5.187%
Treasury Note - United States Treasury	2/28/2023	2/22/2024	\$ 1,910,289.89	4.734%
Treasury Note - United States Treasury	12/6/2022	2/29/2024	\$ 1,925,380.00	4.649%
Treasury Note - United States Treasury	8/29/2023	2/29/2024	\$ 2,436,287.36	5.259%
Treasury Note - United States Treasury	9/12/2023	3/7/2024	\$ 1,948,375.00	5.479%
Gov't Agency - Federal Home Loan Bank	8/31/2023	3/8/2024	\$ 1,944,477.78	5.495%
Treasury Note - United States Treasury	10/26/2023	3/28/2024	\$ 1,956,452.22	5.290%
Treasury Note - United States Treasury	12/6/2022	3/31/2024	\$ 1,937,060.00	4.615%
Gov't Agency - Federal Home Loan Bank	12/15/2022	4/15/2024	\$ 2,007,800.00	4.450%
Treasury Note - United States Treasury	11/29/2023	4/30/2024	\$ 2,965,560.00	5.281%
Gov't Agency - Federal Home Loan Bank	10/25/2023	5/3/2024	\$ 1,944,397.78	5.473%
Treasury Note - United States Treasury	12/14/2022	5/31/2024	\$ 1,949,380.00	4.305%
Treasury Note - United States Treasury	11/29/2023	5/31/2024	\$ 1,972,560.00	5.301%
Treasury Note - United States Treasury	11/29/2023	6/15/2024	\$ 2,920,200.00	5.277%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024	\$ 2,873,160.00	5.223%
Corporate Note - Royal Bank of Canada	7/17/2023	7/26/2024	\$ 3,944,440.00	5.388%
Treasury Note - United States Treasury	1/6/2023	7/31/2024	\$ 2,439,950.00	4.604%
Gov't Agency - Federal Home Loan Bank	1/26/2024	8/2/2024	\$ 2,922,352.50	5.141%
Corporate Note - Bank of America	11/30/2023	8/26/2024	\$ 2,970,210.00	5.580%
TD Bank	1/10/2024	9/10/2024	\$ 2,911,299.00	5.243%
Gov't Agency Federal Farm Credit Bank	1/26/2024	10/1/2024	\$ 2,997,720.00	4.998%
Corporate Note - National Australia Bank	12/5/2023	11/22/2024	\$ 3,002,079.67	5.255%
Bank of Nova Scotia	1/31/2024	1/10/2025	\$ 2,903,640.00	4.983%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
Total Other Investments			\$ 63,066,736.03	5.075% weighted average yield

13 week Treasuries 5.22% as of 1/31/2024

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Building 2 Ice Storm Restoration**
This project addresses the aftermath of the January ice storm, which substantially damaged Building 2. Leaks caused by frozen pipes have necessitated the replacement of walls, ceilings, and flooring. The restoration efforts aim to enhance the overall resilience of the building against future weather-related incidents. Simultaneously, similar restoration projects are underway in the following buildings on the Salem campus, 1, 3, 9, and 48, as well as the Woodburn and Santiam centers.
- **Woodburn Security Doors**
Completing the Woodburn security doors project signifies a successful initiative to bolster the security infrastructure of that specific area.
- **Building 9 Fire Alarm System Replacement**
Due to challenges in parts availability, the Building 9 Fire Alarm System replacement has experienced a delay. The project is rescheduled for execution during spring break in 2024. The decision to replace the entire fire alarm system reflects a proactive approach to ensuring the safety of occupants. The college's fire alarm service contractor will undertake this crucial task to bring the system up to modern standards.
- **Building 2 Conference Room Updates**
The Building 2 Conference Room Updates project focuses on enhancing the functionality and aesthetics of rooms 218 and 220. Formerly an office space, room 218 is transforming into a small conference room, with refreshed finishes, and improved soundproofing. Simultaneously, Room 220, an existing conference room, is receiving upgrades to incorporate modern features and technology. Which will align it with contemporary meeting and presentation requirements.
- **Building 4 Move of Cyber Security Lab**
The relocation of the Cyber Security Lab from building 6 to building 4 marks a strategic move to a space initially designed for network technology. Leveraging the features implemented during the last remodel, this transition ensures that the Cyber Security Lab can optimize its operations with state-of-the-art network technology. The move demonstrates a proactive approach to aligning specialized facilities with their intended functionalities, fostering efficiency and innovation in cybersecurity education and research.

See Appendix–2; Campus Map pages 126–127.

**INSTITUTIONAL ADVANCEMENT FOUNDATION QUARTERLY REPORT
OCTOBER 1, 2023–DECEMBER 31, 2023**

Prepared by

Jamie Wenigmann, Director of Development—Foundation
Marie Hulett, Executive Director—Institutional Advancement
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

NEW SCHOLARSHIPS ESTABLISHED

There have been three new scholarships established this quarter.

Dawn Beeler Marges Memorial Scholarship: This scholarship was established by friends and family of Dawn Beeler Marges, to honor her life and legacy of advocating for education and to commemorate her service as Chemeketa’s Early Childhood Education Program Director. In this role, she oversaw the academic program as well as the campus child care center. This scholarship will support students in the Early Childhood Education program for which she cares so deeply. Individual contributions will be awarded as a scholarship for 2023–2024, and her husband Ed has committed to endow this scholarship with a personal contribution of \$25,000 over the next several months.

Pierce-Kanolis Future Educator Scholarship: This fund has been established by college employee and long-time Foundation supporter, Tim Pierce and husband Louis Kanolis. Tim and Louis plan to fund this scholarship in their estate plan upon their passing, and Tim plans on making contributions to this fund through payroll deductions while employed. This fund will continue their legacy in support of future educators, as they have both worked in the education system throughout their careers.

Prier Pipe Plumbing Scholarship: This scholarship assists students enrolled in the Plumbing Apprenticeship Program at Chemeketa Community College. The ideal applicant is passionate about the trades and is seeking to become accomplished in the plumbing industry. The scholarship is named after Salem-based Prier Pipe and Supply, Inc. established in 1957. The family-owned fourth-generation company is interested in giving back to the community that has supported them for over 67 years.

NEW FOUNDATION BOARD MEMBERS AND BOARD UPDATES

In a unanimous vote by the Chemeketa Foundation Board, two new board members have been elected to the Foundation Board of Directors for a three-year term; Christina Iverson and Alvin (AJ) Klausen. Christina is a third-generation farmer and runs the books and accounting for Iverson Family Farms in Woodburn, and runs her side business, Red Barn Hemp whose products are available at the farm stand. Christina is well-connected in the agricultural community and hopes to develop a closer relationship with the college’s Ag Program. AJ is a Chemeketa graduate and a first-generation student who has a passion for the opportunities Chemeketa provides. He has a wide range of experience in related industries, including ties to the business community, local nonprofits, government entities, and Veterans affairs.

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Current board members Betty O'Brien and Nancy Duncan have signed on and been approved for another three-year board term, through December 2026. The 2024 slate of officers has also been unanimously approved with Brenna Baucum to continue as President, Maria Schmidlkofer as the new Vice President, Kate Van Ummersen will continue as the board Treasurer, and Tiffany Lawrence has joined the Executive Leadership as the Board Secretary. Their terms will be for one year through 2024.

2024–2025 SCHOLARSHIP APPLICATION OPENING

The Foundation's scholarship application window will be February 1–March 31 for the 2024–2025 academic year. Scholarships will be available for new and returning students who plan to enroll in at least two terms the next school year. Foundation staff has transitioned to a new scholarship management software through Blackbaud Award Management. Staff are finalizing the new processes to add two additional scholarship application openings, one during the summer term and one for September to capture any students who enrolled after the initial deadline had passed. There are significant learning curves in the new system and Foundation staff are working diligently to improve the reviewing, awarding, and stewardship notification timelines.

CLINT MATCH MET

We would like to thank those donors who recently supported our Giving Tuesday Clint Foundation Scholarship match. Thanks to several donors in the community and at Chemeketa, \$16,000 was raised, beating our fundraising goal by \$1,000. Because of their generosity, we were able to secure the \$10,000 match from the Clint Foundation in support of students looking to give back in the future. The Clint Foundation has partnered with the Foundation since 2011 in support of the Clint Foundation Scholarship. The College Executive Team is now coordinating volleyball practices to prepare for the promised matchup against Chemeketa's Women's Volleyball team. The date for this epic matchup will be shared as soon as it has been scheduled.

ESTATE PLANNING SEMINAR

On January 25, 2024, the Foundation is partnering with two of Foundation board members for a free and informative estate and philanthropic planning workshop. This two-session event will begin with the Estate Planning Seminar presented by Maria Schmidlkofer, followed by an all-new interactive Philanthropic Workshop led by Certified Financial Planner Brenna Baucum, who will guide attendees through the fundamental questions of why, how, and what to give to make a lasting impact. This event is free to attend and lunch will be provided to attendees.

QUARTERLY DONATION REPORT

The total amount of cash contributions for October 1, 2023–December 31, 2023 is \$269,035; the total valuation of in-kind contributions from October 1, 2023–December 31, 2023 is \$22,515.

GRANT ACTIVITIES OCTOBER–DECEMBER 2023

Prepared by

Gaelen McAllister, Director of Institutional Grant Development
Alice Sprague, Interim Vice President—Governance and Administration

GRANT APPLICATIONS SUBMITTED

Grantor	Department	Description	Amount
Yamhill County	Early Childhood Education and Academic Development	Funds an intensive early childhood education program with integrated academic support and stipends in Yamhill County. Up to 25 students per cohort will obtain both an Infant-Toddler and Preschool certificate in 14 weeks. R. Taylor. Submitted 12/11/2023	\$762,860
Oregon Bureau of Labor and Industry-Future Ready Round 4	Career and Technical Education–Apprenticeship	Adds three additional Pre-Apprenticeship cohorts to connect rural and underserved populations to the construction trades through a focus on Mechanical Electrical Trades.	\$222,688
U.S. Department of Labor–Strengthening Community Colleges	CTE–Medical Assisting, EMT, Apprenticeship, Nursing, READ–High School Partnerships	The Oregon Healthcare Accelerated Pathways Consortium (OHAPC) created accessible, accelerated pathways across seven counties in healthcare professional shortage areas in the Willamette Valley and Oregon Coast. Partners include Oregon Coast Community College and Southwestern Oregon Community College. Francisco Saldivar. Submitted 11/14/2023.	\$5,723,838
U.S. Department of Education–Perkins Innovation and Modernization	READ–High School Partnerships	Pathways to Science Careers: Healthcare, Aquaculture, and Agriculture (PSC) project creates a regional consortium with rural high schools and Oregon Coast Community College to bring career pathway-aligned dual enrollment opportunities to high school students. Sara Hastings. Submitted 10/13/2023.	\$4,424,240

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Willamette Workforce Partnership	READ– Commercial Driver Licensing	Funds CDL training for students seeking careers in transportation. Connects students with local employers. Paul Davis.	\$249,999
Marion County– Community Development Block Grant	Student Affairs– Resource Navigator	Provides emergency housing funds to students so they remain housed. Blanca Aguirre and Adam Mennig. Submitted 12/13/2023.	\$155,500
		<u>Total Grant Applications:</u>	<u>\$11,539,125</u>

GRANTS DECLINED—October–December 2023

Grantor	Department	Description	Amount
Oregon Bureau of Labor and Industry–Future Ready Round 4	Career and Technical Education– Apprenticeship	Adds three additional Pre-Apprenticeship cohorts to connect rural and underserved populations to the construction trades through a focus on Mechanical Electrical Trades.	\$222,688
Department of Education–Post Secondary Student Success	Student Affairs, Student Success Center, and Advising	Funds Pathway-specific Success Coaches and student mentors to improve career discernment, retention, and transfer success. Angela Archer, Teter Kapan, and Manuel Guerra. Submitted 9/25/2023.	\$3,999,709
U.S. Bureau of Justice Assistance– Office of Justice Programs Second Chance Act	Regional Education and Academic Development– Prison Education	Funds prison education and reentry support. Collaboration with Portland Community College and Portland State University to pilot best practices in Second Chance Pell adoption statewide. Holly Nelson. Submitted 4/28/2023.	\$899,952

GRANTS AWARDED—October–December 2023

Grantor	Department	Description	Amount
Oregon Department of Veteran Affairs, Veterans Resource Center	Student Affairs, Veterans Resource Center	Funds activities and peer mentors for the Salem campus Veterans Resource Center. Angela Archer. Submitted 9/4/2023.	\$100,000
U.S. Department of Education Rural Postsecondary and Economic Development	Regional Education Academic Development– High School Partnerships	Proposal to increase rural high school dual enrollment uptake by increasing outreach, developing CTE pathways, and broadening faculty professional development. Sara Hastings. Submitted 6/20/2023.	\$2,222,424

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Yamhill County	CTE–Early Childhood Education READ–Academic Development	Funds an intensive early childhood education program with integrated academic support in Yamhill County. Up to 25 students per cohort will obtain both an Infant–Toddler and Preschool certificate in 14 weeks. R. Taylor. Submitted 12/11/2023.	\$762,860
Institute of International Education	READ-Academic Development	To support the enrollment and degree completion of recently arrived refugees and displaced persons from Afghanistan. Genevieve Halkett.	\$143,570
Willamette Workforce Partnership	READ–Commercial Driver Licensing	Funds Commercial Driver’s License (CDL) training for students seeking careers in transportation. Connects students with local employers. Paul Davis. Submitted 10/13/2023.	\$249,999
HECC	General Education and Transfer Studies	Supports implementation of Guided Pathways curriculum changes and professional development.	\$150,000
		<u>Total Grant Funding Awarded</u>	<u>\$3,628,853</u>

FALL TERM ENROLLMENT REPORT

Prepared by

Beth Holscher, Institutional Research Analyst
Colton Christian, Director—Institutional Research and Reporting
Jessica Howard, President/Chief Executive Officer

Items included in this report:

- Student, FTE, and Enrollment Profile
- Fall Term Enrollment vs. Prior Years
- Fall Term Cumulative Enrollment

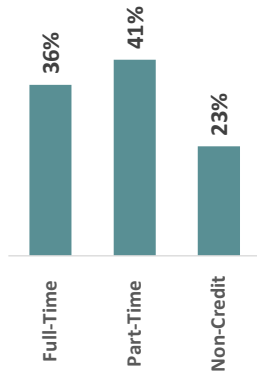
Chemeketa Community College
Fall 2023
 Student, FTE and Enrollment Profile

Students: 9,928

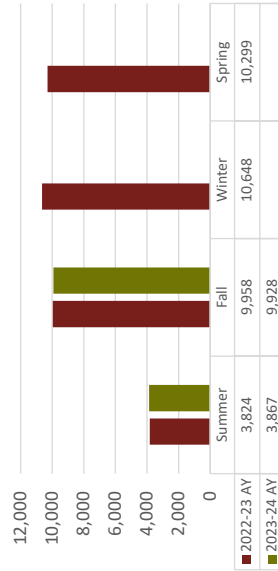
Student Headcount by Student Status		
Full-Time	Part-Time	Non-Credit
3,560	4,086	2,282
36%	41%	23%

*Students refers to unduplicated headcount

Distribution of Students



Student Headcount Year-to-Year

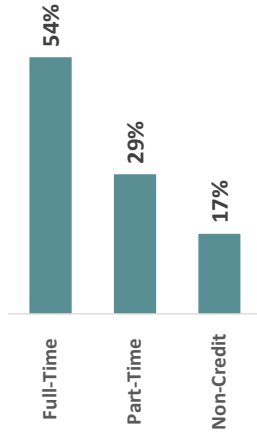


% Change ↑ 1% ↔ 0%

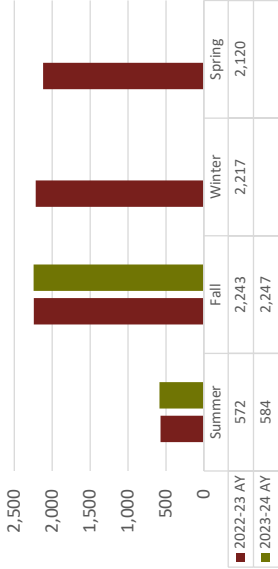
Total FTE: 2247

Total FTE by Student Status		
Full-Time	Part-Time	Non-Credit
1,210	659	378
54%	29%	17%

Distribution of FTE



Total FTE Year-to-Year



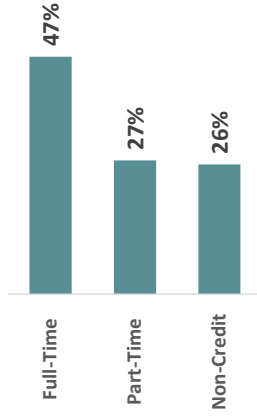
% Change ↑ 2% ↔ 0%

Enrollments: 32,814

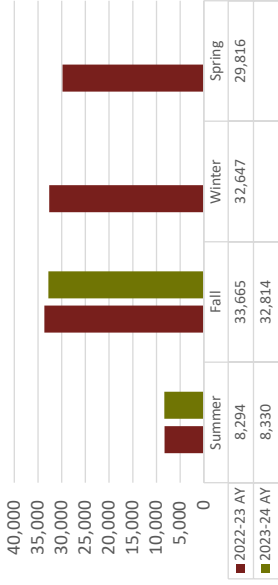
Enrollments by Student Status		
Full-Time	Part-Time	Non-Credit
15,558	8,759	8,497
47%	27%	26%

*Enrollment refers to duplicated headcount

Distribution of Enrollments



Enrollments Year-to-Year



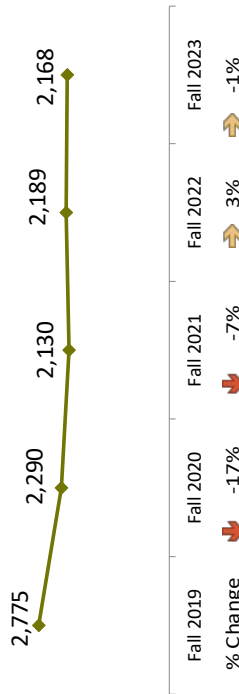
% Change ↔ 0% ↓ -3%

Chemeketa Community College
Fall 2023
 Student, FTE and Enrollment Profile

Fall-to-Fall Comparison

Fall Term FTE and Headcount	Fall 2022	Fall 2023	% Change
Reimbursable FTE	2,189	2,168	-1.0%
Non-Reimbursable FTE	54	79	46.3%
Total FTE	2,243	2,247	0.2%
Unduplicated Headcount	9,958	9,928	-0.3%

Fall Reimbursable FTE



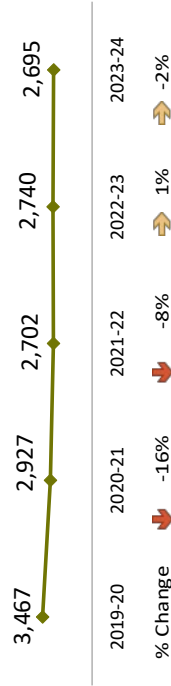
Fall Unduplicated Headcount



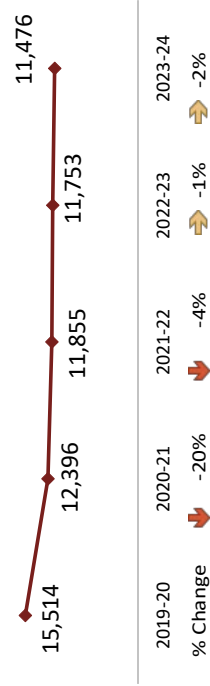
Year-to-Date

Year-to-Date FTE and Headcount	2022-23	2023-24	% Change
YTD Reimbursable FTE	2,740	2,695	-1.6%
YTD Non-Reimbursable FTE	75	136	80.4%
YTD Total FTE	2,815	2,831	0.6%
YTD Unduplicated Headcount	11,753	11,476	-2.4%

YTD Reimbursable FTE



YTD Unduplicated Headcount

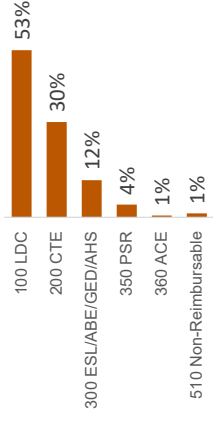


Chemeketa Community College
Fall 2023
Student, FTE and Enrollment Profile

This page provides a breakdown of enrollment by activity, race/ethnicity, and gender. The percentage of the population in our district from each demographic group (race/ethnicity and gender) is provided alongside the student percentages. This allows the reader to compare the percentage of students to the percentage of people in the population from each demographic group to determine whether these percentages align. If the percentages align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's proportionate to their representation in the district. If the percentages don't align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's disproportionate to their representation in the district.

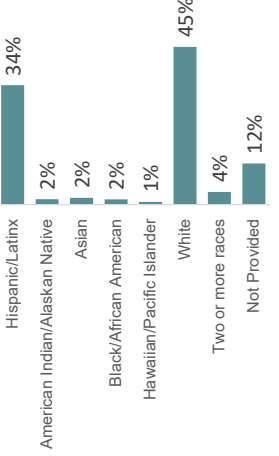
FTE by Activity

Activity	FTE	%
100 Lower Div Collegiate	1,181	53%
200 Career Tech Educ	673	30%
300 ESL/ABE/GED/AHS	263	12%
350 Post Secondary Rem	89	4%
360 Adult Cont Educ	12	1%
510 Non-Reimbursable	28	1%
Total	2,247	100%



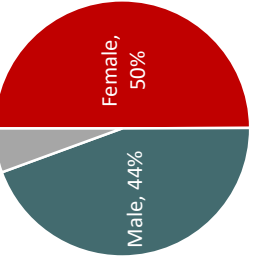
Race/Ethnicity

Race/Ethnicity	Chemeketa Headcount	%	District
Hispanic/Latinx	3,379	34%	24%
American Indian/Alaskan Native	151	2%	1%
Asian	193	2%	2%
Black/African American	150	2%	1%
Hawaiian/Pacific Islander	74	1%	1%
White	4,459	45%	65%
Two or more races	356	4%	5%
Not Provided	1,166	12%	1%
Total	9,928	100%	100%



Gender

Gender	Chemeketa Headcount	%	District
Female	4,958	50%	50%
Male	4,417	44%	50%
Not Provided	553	6%	0%
Total	9,928	100%	100%



Activity Codes
All courses at Community Colleges are assigned ACTI (activity) Codes to categorize sections into specific educational activities.

100 Lower Division Collegiate (WR121 Intro to Composition , MTH112 Precalculus 2: Trigonometry)
200 Career Technical Education (NUR106 Fundamentals of Nursing , WLD159 Ornamental Iron Work)
300 ESL/ABE/GED/AHS (This consists of several groups, which include English as a Second Language (XCEE0517B English Now!), Adult Basic Education (XABE0793J ABE Skills Lab), General Education Development (XGED0793J GED Skills Lab), and Adult High School (XHSC0911G Grammar & Punctuation))
350 Post Secondary Remedial (MTH070 Elementary Algebra, WR090 Fundamentals of Writing)
360 Adult Continuing Education(XDRV0001H Motorcycle eRider Basic, XEMT0571A EMT/Paramedic Skills Lab)
510 Non-Reimbursable (XMUP0001F Chamber Chorus, XSSP0001X Use Memory Strategies Workshop)

POST-COMPLETION OUTCOMES REPORT

Prepared by

Colton Christian, Director—Institutional Research and Reporting
Jessica Howard, President/Chief Executive Officer

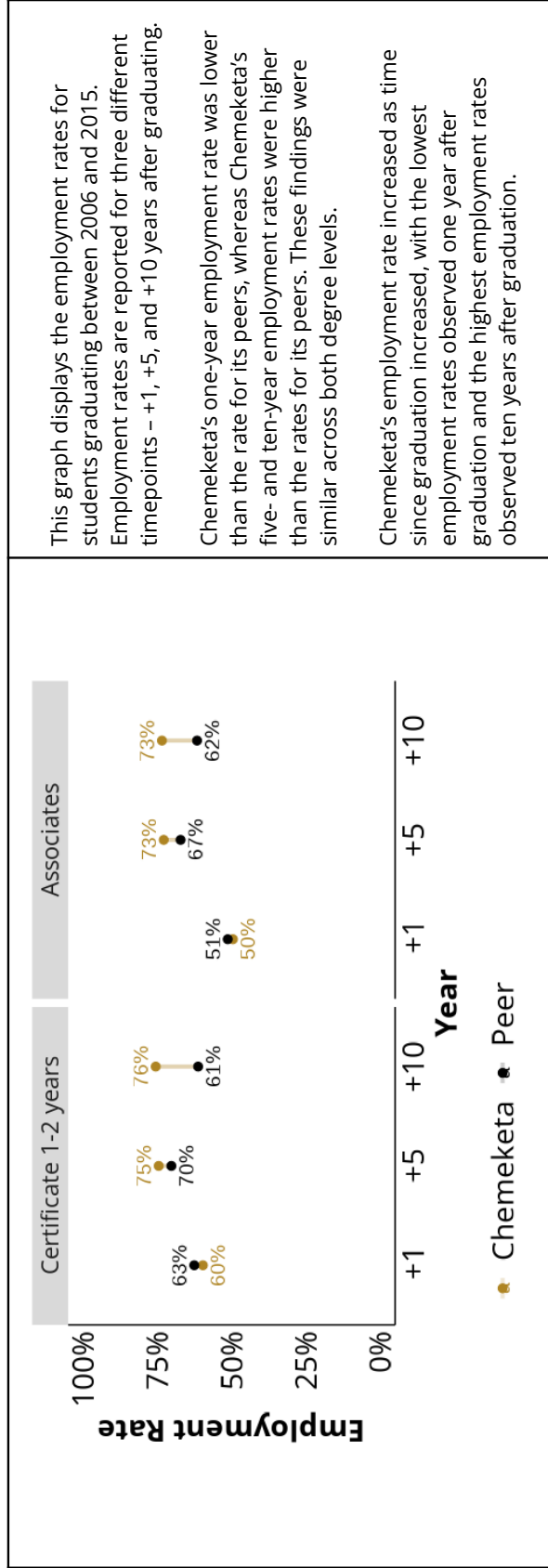
Items included in this report:

- Employment Rate
- Earnings
- Percentage of Graduates Employed in Oregon
- Percentage of Graduates Employed by Industry

Chemeketa Community College Post-Completion Outcomes Report

To examine post-completion outcomes, data from the Postsecondary Employment Outcomes (PSEO) explorer was analyzed. This dataset was developed by researchers in the U.S. Census Bureau and provides earnings and employment outcomes for all community colleges in Oregon. In order to be included in the dataset, students are required to earn at least the annual equivalent of full-time work at the prevailing federal minimum wage and must have three or more quarters with earnings in the reference year. In addition to earnings and employment outcomes, this dataset provides information about the industries and regions in which graduates are employed after college and whether graduates are employed in the same state as the college.

With coverage for all Oregon community colleges, this dataset allows Chemeketa to make comparisons to peer institutions. For this analysis, comparisons are made to Chemeketa's tuition peers which include Lane Community College, Portland Community College, Linn-Benton Community College, Clackamas Community College, and Mount Hood Community College.



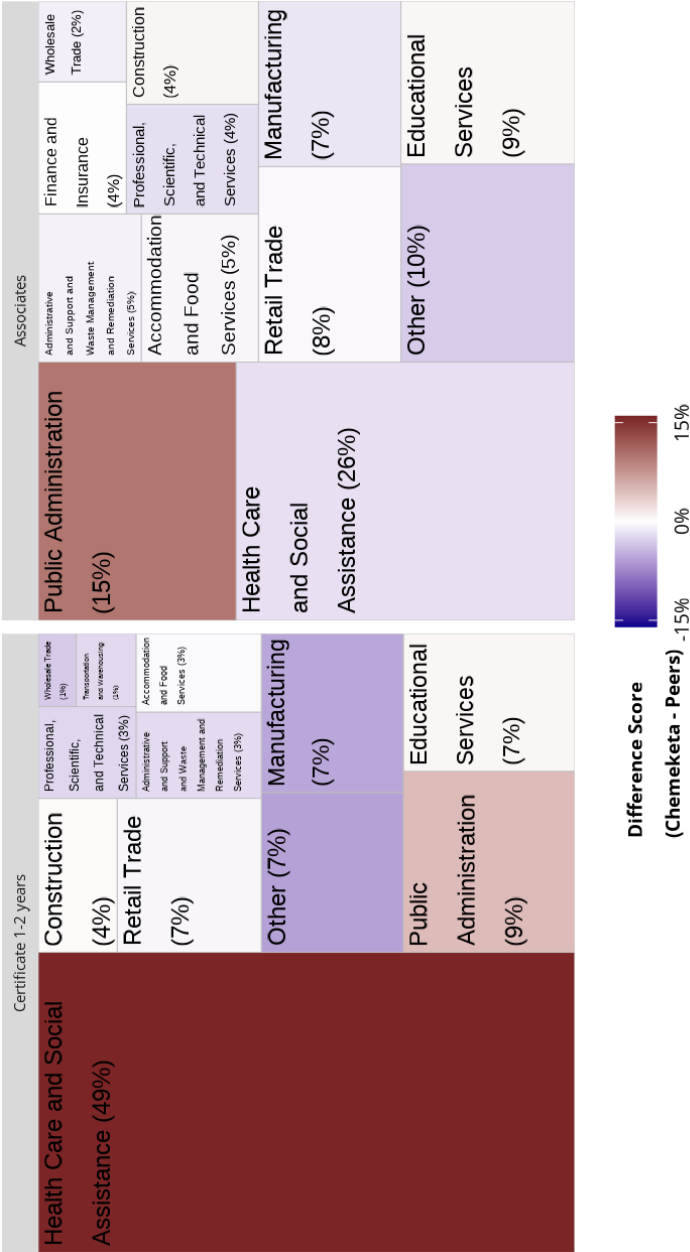
**Chemeketa Community College
Post-Completion Outcomes Report**

<table border="1"> <caption>Median Earnings Data</caption> <thead> <tr> <th>Year</th> <th>Certificate 1-2 years (Chemeketa)</th> <th>Certificate 1-2 years (Peer)</th> <th>Associates (Chemeketa)</th> <th>Associates (Peer)</th> </tr> </thead> <tbody> <tr> <td>+1</td> <td>\$32.1k</td> <td>\$30.1k</td> <td>\$41.3k</td> <td>\$40.2k</td> </tr> <tr> <td>+5</td> <td>\$48.2k</td> <td>\$46.3k</td> <td>\$44.3k</td> <td>\$42.1k</td> </tr> <tr> <td>+10</td> <td>\$56.4k</td> <td>\$55.8k</td> <td>\$32.9k</td> <td>\$30.6k</td> </tr> </tbody> </table>	Year	Certificate 1-2 years (Chemeketa)	Certificate 1-2 years (Peer)	Associates (Chemeketa)	Associates (Peer)	+1	\$32.1k	\$30.1k	\$41.3k	\$40.2k	+5	\$48.2k	\$46.3k	\$44.3k	\$42.1k	+10	\$56.4k	\$55.8k	\$32.9k	\$30.6k	<p>This graph displays the median earnings (50th percentile) for students graduating between 2006 and 2015. Similar to employment rate, median earnings are reported for three different time points – +1, +5, and +10 years after graduation.</p> <p>Chemeketa's earnings were lower than the earnings for its peers at one year and five years after graduation, whereas Chemeketa's earnings were higher than or largely even with earnings for its peers at ten years after graduation.</p> <p>As expected, Chemeketa's earnings increased as time since graduation increased, with the lowest earnings observed one year after graduation and the highest earnings observed ten years after graduation.</p>
Year	Certificate 1-2 years (Chemeketa)	Certificate 1-2 years (Peer)	Associates (Chemeketa)	Associates (Peer)																	
+1	\$32.1k	\$30.1k	\$41.3k	\$40.2k																	
+5	\$48.2k	\$46.3k	\$44.3k	\$42.1k																	
+10	\$56.4k	\$55.8k	\$32.9k	\$30.6k																	
<table border="1"> <caption>Employment in Oregon Data</caption> <thead> <tr> <th>Year</th> <th>Certificate 1-2 years (Chemeketa)</th> <th>Certificate 1-2 years (Peer)</th> <th>Associates (Chemeketa)</th> <th>Associates (Peer)</th> </tr> </thead> <tbody> <tr> <td>+1</td> <td>83%</td> <td>76%</td> <td>89%</td> <td>85%</td> </tr> <tr> <td>+5</td> <td>86%</td> <td>72%</td> <td>87%</td> <td>80%</td> </tr> <tr> <td>+10</td> <td>74%</td> <td>62%</td> <td>82%</td> <td>75%</td> </tr> </tbody> </table>	Year	Certificate 1-2 years (Chemeketa)	Certificate 1-2 years (Peer)	Associates (Chemeketa)	Associates (Peer)	+1	83%	76%	89%	85%	+5	86%	72%	87%	80%	+10	74%	62%	82%	75%	<p>This graph displays the percentage of students graduating between 2006 and 2015 that were employed in Oregon. This percentage is reported for three different time points – +1, +5, and +10 years after graduation.</p> <p>The percentage of Chemeketa graduates that were employed in Oregon was higher than the percentage for its peers at one, five, and ten years after graduation.</p> <p>As time since graduation increased, the percentage of graduates employed in Oregon decreased 7-14% when comparing the one year and ten year percentages for both Chemeketa and its peers.</p>
Year	Certificate 1-2 years (Chemeketa)	Certificate 1-2 years (Peer)	Associates (Chemeketa)	Associates (Peer)																	
+1	83%	76%	89%	85%																	
+5	86%	72%	87%	80%																	
+10	74%	62%	82%	75%																	

**Chemeketa Community College
Post-Completion Outcomes Report**

Percentage of Graduates Employed Across Industries

Higher percentage of graduates from Chemeketa are employed in Healthcare and Public Administration than peers
Higher percentage of graduates from peer colleges are employed in Manufacturing and Other industries than Chemeketa



This graph displays the percentage of students graduating between 2006 and 2015 that were employed across industries. This percentage combines graduates employed 1, 5, and 10 years after graduation.

The percentage of Chemeketa graduates that were employed in Healthcare and Social Assistance and in Public Administration was higher than the percentage for its peers, whereas the percentage of Chemeketa graduates that were employed in Manufacturing and Other industries was lower than the percentage for its peers.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

Chemeketa faculty members DONNA BERNHISEL, English, KAREN EDWARDS, Business, CHRISTOPHER MACLEAN, Psychology, RICK RIEMAN, Math, and staff member TIM PIERCE received a letter of commendation from the co-chairs of the Oregon Transfer Council for their tireless work as part of the Common Course Numbering (CCN) Subcommittees.

Congratulations to MELODY ABARCA-MILIAN who completed the Center for Academic Innovation's Universal Design for Learning (UDL) certification, including the capstone project. Melody engaged in a deliberate, reflective practice of examining instructional "pinch points" in her courses, deploying a solution based on UDL principles, gathering and analyzing student data, and drawing conclusions about how to continuously improve her course.

Twenty-eight employees participated in the inaugural cohort of Chemeketa's non-credit training certificate on Cultural Competency: NETTE ABDERHALDEN, NICHOLAS ADELMAN, GWENELLYN ANDERSON, GARY BRITTSAN, ARIEL CAREAGA, CHRISTEN CAREAGA, MARIA CRUSE, ELIZABETH FACANHA, ABBEY GATERUD, MINNA GELDER, LORI GILLESPIE, GENEVIEVE HALKETT, MARIA HURTADO BECERRA, JOSHUA ISAAK, BRAD JOHNSON, STEPHANIE LENOX, MICHELLE KENNEDY, SARAH MCARTHUR, TIM PIERCE, KRIS POWERS, CHEILA RAMIREZ-TREVINO, MARY SCAMAHORN, JENNIFER SCHRAMM, LAURA SCOTT, MARILYNN TAKEWO, JEREMY TRABUE, MERCEDES WINGO, and MARGARIE YAROSLASKI.

The Mid-Willamette Education Consortium (MWEC), led by coordinator ED WOODS, hosted the Annual MWEC Rally on October 12, 2023. CTE Education Professionals in secondary and post-secondary education were invited, where the focus was on professional development. This event included 26 sessions and 11 Professional Learning Community meetings and had 250 individuals in attendance. The MWEC team of MAGGI DAUGHERTY, DEBBIE JOHNSON, and TERRI REISNER are thanked for their dedication in organizing this event, as well as the college's executive deans and CTE deans.

RegisteredNursing.org, a leading resource for the nursing industry, announced that Chemeketa Community College's Registered Nursing (RN) program in Oregon has achieved a top ranking in its 8th annual assessment. **#1 Registered Nursing Program in Oregon:**
<https://www.registerednursing.org/state/oregon/#show>

Chemeketa's Chapter of American Association of Women in Community Colleges (AAWCC) hosted a *Goal Setting and Growth Opportunities* lunchtime workshop on January 24. Thanks to the AAWCC board that includes co-presidents ELIZABETH FACANHA and JAMIE WENIGMANN, board members NETTE ABDERHALDEN, WENDY BAKER, TAYLOR CANTONWINE, LYNN IRVIN, GAELLEN McALLISTER, CATHY MARTELL-STRAIGHT, and KRISTIN MAURO for planning and hosting this event. Speakers included the recipients of

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February 21, 2024

leadership scholarships and NETTE ABDERHALDEN, who provided an overview of her professional development at the National LEADERS Institute. Biology faculty JENNIFER SCHRAMM and Math faculty LESLIE MAKSUN attended the Oregon Institute of Leadership Development (OILD). JENNIFER SCHRAMM articulated her enriching experience at OILD. This event focused on professional development and leadership opportunities, membership information about the AAWCC, and the importance of embracing personal and professional growth.

Thank you to the outstanding facilities and operations team, who demonstrated remarkable dedication during two recent challenges. Over the winter break, they completed multiple significant projects. Upon returning to work, they swiftly responded to a winter storm, addressing various water issues in and around our campus buildings. Special recognition goes to JAMES BERNDT, JASON COLLMAN, DEE DIXON, RYAN GOEHRING, BRUCE ROLLER, JOE TALBERT, and numerous others whose invaluable contributions, resilience, and commitment ensured the seamless operation of college facilities through this time.

Thank you to CARLA CRAIG and RENATO FEIJO for taking care of the emergency moves in Building 2 resulting from water issues from the winter storm. Everyone was impressed by their speed, organization, and thoroughness—particularly given that this was completely unplanned, and the water issues occurred over the weekend.

High School Partnerships (HSP) was awarded a Rural Postsecondary and Economic Development (RPED) grant to expand career and technical education dual credit courses; develop hybrid CTE and combined school enrollment models; implement innovative technological improvements; enhance advising and Bridge for transitions to college; and provide teachers with effective technology and professional development. The award was one of 22 nationally and Chemeketa HSP was the only recipient in Oregon. This grant is for \$2.2 million over 4 years. Special recognition goes to MAIRA GARCIA, SARA HASTINGS, and MARLENE SANDOVAL from HSP, LILY SEHON from the Grants office, and Juntos partners GINA GALAVIZ YAP, JOSE GARCIA, and YURIDIA REYES.

HSP was also awarded a Perkins Innovation and Modernization grant from the U.S. Department of Education. This grant will allow the college to create more opportunities for high school students in healthcare, agriculture, and aquaculture through dual enrollment programs with our partner schools and employers. HSP was one of only 19 entities nationwide to receive this grant, and the college is enthusiastic about the positive impact it will have on our community and the futures of our students. This grant award is for \$1.4 million annually for three years, amounting to a total of \$4.424 million. Thanks to JORDAN BERMINGHAM, PAUL DAVIS, MAIRA GARCIA, SARA HASTINGS, DEBBIE JOHNSON, TIM RAY, ED WOODS, and DAN LARA from Oregon Coast Community College for their expertise in putting together a winning proposal.

Thank you to Diesel Technology faculty KEVIN RUBY and DAVID SAMEK for continuing to foster a strong collaborative relationship with the Willamette Career Academy (WCA). The diesel program, with assistance from President Howard, recently donated a fire engine to the high school. WCA educators and students are thrilled with the new equipment.

The Fulbright Foreign Scholarship Board and the U.S. Department of State, Bureau of Educational and Cultural Affairs chose TIM VANSLYKE, an ESOL faculty member and co-Program-Chair to participate in the selection process of the Fulbright U.S. Student Program for the 2024-2025 award cycle. Tim has spent hours reading and rating applications before the panel and attended virtual meetings during the process. Being a former Fulbright recipient himself, Tim added valuable input and insight to the selection committee.

**APPROVAL OF PROPOSED STUDENT TUITION AND FEES FOR 2024–2025
[23-24-125]**

Prepared by

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
David Hallett, Vice President—Academic and Student Affairs
Jessica Howard, President/Chief Executive Officer

Each year Chemeketa reviews student tuition and fees as part of the budget development process. The recommendation is brought to the Board for discussion in January. The college's values of adaptability, belonging, community, opportunity, and quality continue to focus the institution in supporting initiatives, strategies, programs, and operations that will allow it to meet its goals related to student success. Chemeketa's mission is to transform lives and strengthen communities through quality education, services, and workforce training.

Tuition and Fee-Setting Guidelines

- Balance the need for revenue to maintain levels of service with affordability for students
- Consider the level of state funding along with anticipated tuition and fee revenues when recommending changes to the tuition and fee rates
- Incorporate annual inflationary increases to maintain equity among cohorts and avoid the eventual necessity of large rate increases to re-align with college guidelines
- Maintain an alignment with Chemeketa's comparator colleges identified as: Clackamas Community College, Lane Community College, Linn-Benton Community College, Mt. Hood Community College, and Portland Community College
- Recognize that there is currently no state funding available to supplement the tuition and fee funding for the college's Bachelor of Applied Science degree program

Proposed Student Tuition and Universal Fee Rates for 2024–2025

After a review of the Chemeketa's projected budget for 2024–2025 and applying the college's tuition and fee-setting guidelines, the administration is asking the Board to consider the following increases:

- Tuition increases of \$3 per credit hour
- Out-of-state and international tuition increase of \$3 per credit hour

The following charts help demonstrate the proposed increases:

Rate	Current (2023–2024 Per Credit)	Increase Per Credit	Proposed (2024–2025 Per Credit)
Tuition	\$101	\$3	\$104
Universal Fee (Credit Courses)	\$37	\$0	\$37
Total Per Credit Cost/Increase	\$138	\$3	\$141
Total Percent Increase			2.17%
Out-of-State & International Tuition	\$272	\$3	\$275
Differential Fee	\$10	\$0	\$10

Separate Action-1
February 21, 2024

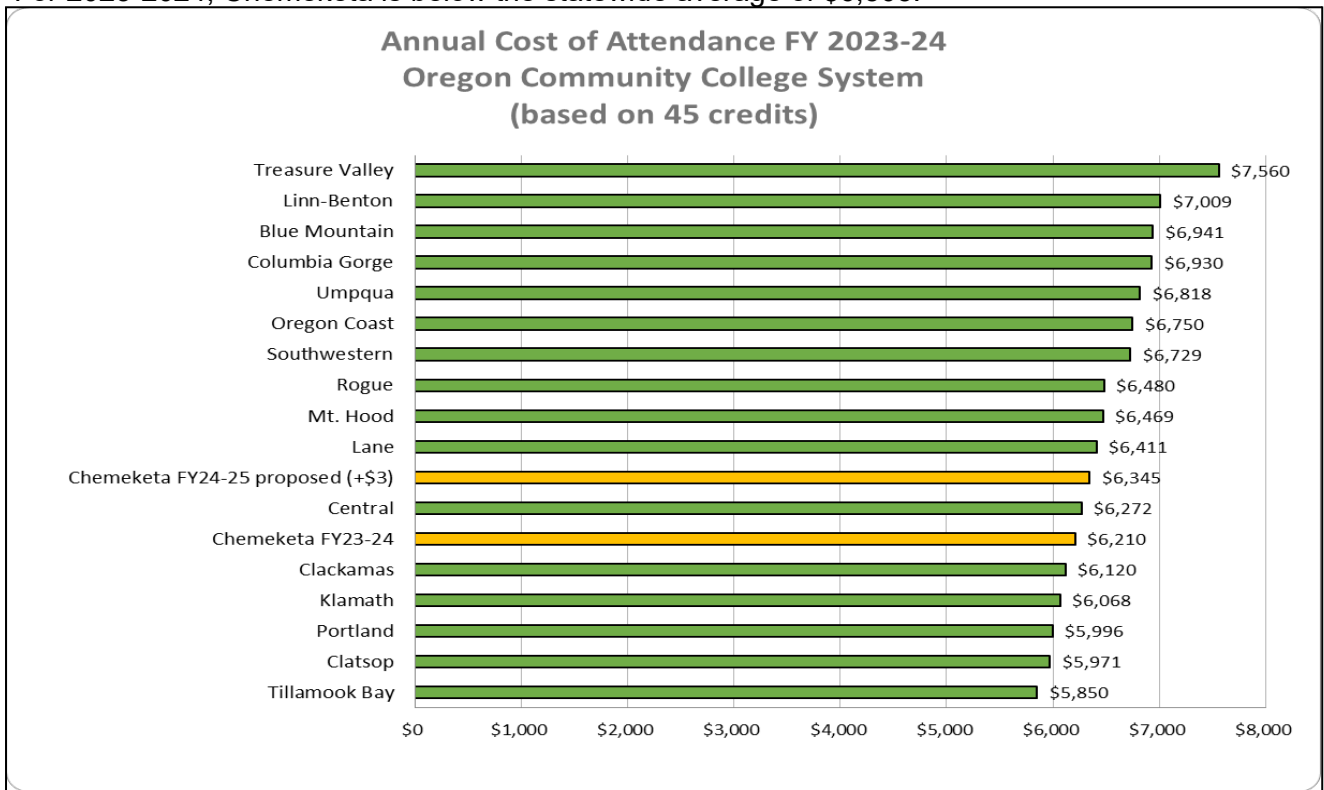
Bachelor of Applied Science for 2024–2025

The Bachelor of Applied Science degree in Leadership and Management was started at the college in the 2023–2024 academic year. No tuition or fee increases are proposed for 2024–2025. A tuition decrease of \$4 per credit to the out-of-state and international tuition rate is proposed to ensure consistency in the rate differential to standard tuition.

Rate	Current (2023–2024 Per Credit)	Increase Per Credit	Proposed (2024–2025 Per Credit)
Tuition	\$175	\$0	\$175
Universal Fee (Credit Courses)	\$37	\$0	\$37
Total Per Credit Cost/Increase	\$212	\$0	\$212
Total Percent Increase			0.00%
Out-of-State & International Tuition	\$350	-\$4	\$346

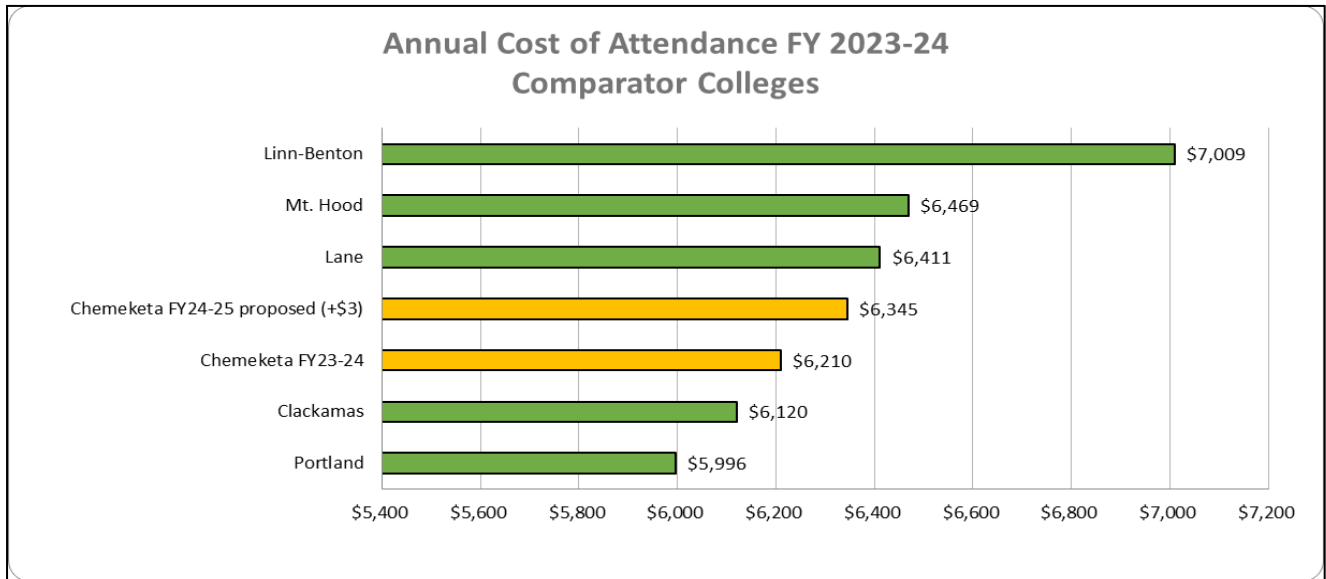
Comparison Information

The relative cost ranking of all 17 community colleges from highest to lowest is shown below. For 2023-2024, Chemeketa is below the statewide average of \$6,505.



Separate Action-1
February 21, 2024

The relative cost ranking of Chemeketa's comparator colleges from highest to lowest is shown below. For 2023-2024, the college is below the comparator group average of \$6,401.



The proposed increase would place the college fourth among the comparator colleges *based on current year (2023–2024) rates*. Chemeketa would likely be in the middle of the comparator colleges again next year if comparator colleges also propose modest rate increases for 2024–2025. It will not be known what other community colleges adopt as their rates until later in the spring and therefore the college is using current year rates as comparison data.

The college administration held a student tuition forum on February 1, 2024, to present the proposed increases, share changes in federal and state financial aid allocations, and answer questions about the proposals. The Associated Students of Chemeketa (ASC) representative will present feedback from the forum to the Board of Education at its next meeting.

It is recommended that the College Board of Education approve the following increases to become effective summer term of 2024:

- Tuition increases of \$3 per credit.
- Universal fee (credit courses) increases of \$0 per credit.
- Out-of-state and international tuition increase of \$3 per credit.

No change is recommended to the differential fee rate of \$10 per credit for high-cost programs and courses.

Separate Action-2
February 21, 2024

**APPROVAL OF PROPOSED BUDGET CALENDAR FOR 2024–2025
[23-24-126]**

Prepared by

Brian Knowles, Director - Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The tentative schedule for the development and approval of the 2024–2025 budget is attached. Budget committee meetings are scheduled in April.

It is recommended that the Board of Education approve the proposed budget calendar for 2024–2025.

Separate Action-2
February 21, 2024

CHEMEKETA COMMUNITY COLLEGE
2024–2025 BUDGET CALENDAR

January 17, 2024	Board reviews budget calendar
February 21, 2024	Board approves budget calendar Board adopts resolution setting Budget Committee meeting dates
March 4, 2024 – March 24, 2024	Publish legal notices of Budget Committee meetings
April 3, 2024 (6 pm)	Budget Committee meeting: Committee charge Election of Officers President's message Presentation of Budget - General Fund Location: Salem Campus Boardroom with remote option
April 17, 2024 (4 pm)	Budget Committee meeting: Presentation of Budget - Other Funds Public comment Discussion and approval Location: Salem Campus Boardroom with remote option
April 24, 2024 (6 pm)	Optional Budget Committee meeting Location: Salem Campus Boardroom with remote option
April 15, 2024 – May 10, 2024	Publish Budget Summary and Notice of Budget Hearing
May 15, 2024	Public Hearing on the Budget
June 18, 2024	Board adopts the Budget Resolution Board declares Budget Committee vacancies
July 15, 2024	Certify tax levy with County Assessor

Separate Action-3
February 21, 2024

**APPROVAL OF RETIREMENT RESOLUTION
NO. 23-24-07, APRIL H. RITCHIE, AND
RESOLUTION NO. 23-24-08, HARRY “DAVID” HILLIS
[23-24-127]**

Prepared by

Alice Sprague, Interim Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached is the resolution honoring April H. Ritchie who retired effective December 31, 2023. Attached is the resolution honoring Harry “David” Hillis who retired effective December 31, 2023.

It is recommended that the College Board of Education adopt Resolution No. 23-24-07, April Ritchie, and Resolution No. 23-24-08, Harry “David” Hillis for retirement.

Separate Action-3
February 21, 2024

**RETIREMENT RESOLUTION NO. 23-24-07
APRIL H. RITCHIE**

WHEREAS, April H. Ritchie began her 23 year, 8-month association, as a salaried employee, with Chemeketa Community College in May, 2000; and

WHEREAS, April H. Ritchie gave dedicated service to Chemeketa Community College currently as Financial Services Specialist, Business Services of College Support Services Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2023, the College Board of Education hereby honors and commends April H. Ritchie for her loyalty, dedication, and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

Separate Action-3
February 21, 2024

**RETIREMENT RESOLUTION NO. 23-24-08
HARRY "DAVID" HILLIS**

WHEREAS, Harry "David" Hillis began his 16 year, 3-month association, as a salaried employee, with Chemeketa Community College in September, 2007; and

WHEREAS, Harry "David" Hillis gave dedicated service to Chemeketa Community College currently as Instructor-Mathematics, Math, Engineering and Computer Science of Academic Affairs Division; therefore,

BE IT RESOLVED, that upon his retirement date of December 31, 2023, the College Board of Education hereby honors and commends Harry "David" Hillis for his loyalty, dedication and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

Action-1
February 21, 2024

**ACCEPTANCE OF 2022–2023 AUDIT REPORT
[23-24-128]**

Prepared by

Rich Kline, Director—Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

The 2022–2023 college financial audit report is being submitted to the College Board of Education for approval. The approved audit report will be provided to legal counsel, executive team, and board representatives.

It is recommended that the College Board of Education accept the 2022–2023 college financial audit as submitted by Kenneth Kuhns & Company.

Action-2
February 21, 2024

**APPROVAL OF STATEMENT OF BUDGET PRINCIPLES 2024–2025
[23-24-129]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The Statement of Budget Principles 2024–2025 is presented for the board's information and review. These principles will be used in developing and guiding the decisions for the 2024–2025 budget. It is recommended that the Board of Education approve the Statement of Budget Principles 2024–2025.

Budget Principles and Financial Environment 2024–2025 Fiscal Year

The College’s budget principles and financial environment are reviewed each fall as the budget cycle begins. The budget principles and some of the known key factors affecting the College’s resources and expenses for the 2024–2025 budget are as follows:

Budget Principles

Our 2024–2025 budget will:

1. Focus on mission fulfillment through the priorities of creating an inclusive and welcoming culture, holistic student support, academic quality, community and workforce engagement, and organizational excellence.
2. Consider decisions through the College values of Adaptability, Belonging, Community, Opportunity, and Quality.
3. Maintain the following:
 - a. Financial flexibility to be resilient and adaptable in a rapidly changing environment.
 - b. Staffing and facilities at sufficient levels to protect the College’s infrastructure and ensure compliance with regulations and laws.
 - c. Sufficient fund balance to:
 - i. Protect against unanticipated resource declines or cost increases that could jeopardize the future of Chemeketa;
 - ii. Provide the flexibility to take advantage of opportunities; and
 - iii. Maintain a balanced operating budget to ensure the long-term fiscal health of the College.
4. Invest in initiatives, strategies, programs, and operations that will positively impact student completion and success.
5. Seek cost-sharing and revenue-producing opportunities that support our mission and strategic priorities such as grants, partnerships, self-support ventures and foundation assistance that may augment operations.

Financial Environment

Resources:

State legislative appropriation: Budget year 2024–2025 will be the second year of the 2023–2025 state biennium for which the legislative appropriation for all community colleges was set at \$795.6 million. This appropriation constituted a 13.8 percent increase over the 2021–2023 biennium. While community colleges continue to receive strong bipartisan support, limited resources and competing statewide priorities (such as homelessness, public safety, and K-12 education) may limit future community college funding increases.

State support and distribution of resources (includes property taxes): The Higher Education Coordinating Commission (HECC) proposed changes to the community college funding model to the legislature in the 2023 legislative session. The proposed changes primarily focused on incorporating funding components based on student support and student success. These changes will begin in the 2024–25 fiscal year and be phased in over the next two biennia. The initial forecast modeling of the new formula performed by the HECC predicts minimal impact on Chemeketa’s share of state resources resulting from this change.

Action-2
February 21, 2024

Economy: State revenues remained strong in the 2021–2023 biennium, triggering the largest Oregon Surplus Credit “kicker” in history. Overall, the economic climate in Oregon continues to be mixed. Low unemployment rates and increasing wages signal a strong economy and inflation has decreased from elevated levels 12–18 months ago. However, despite the positive economic trends, many economists are still predicting that Oregon could experience a mild recession in the 2024 calendar year.

Enrollment: Enrollment impacts all three of the College’s major sources of revenue: tuition and fees, state funding, and property taxes. Tuition and fees are impacted directly while state funding and property taxes are impacted through an enrollment-based funding distribution formula. From the enrollment peak in 2010–2011, the College has experienced nearly a 50 percent enrollment decline. For 2022–23, enrollment increased 4.2 percent from the previous year. Through the fall term for the current year (2023–2024), enrollment has remained flat compared to 2022–2023. Concerning enrollment for 2024–2025, the College is projecting flat enrollment compared to the current year.

Tuition and fee revenue: The College has experienced declines in tuition and fee revenues consistent with the loss in enrollment. The College has been able to minimally offset overall tuition and fee revenue declines with tuition and universal fee rate increases. Recognizing an already difficult enrollment environment, an increase of \$2 per credit for tuition was approved for fiscal year 2023–2024, increasing the tuition rate to \$101 per credit and leaving the universal fee rate unchanged at \$37 per credit. Any potential changes to the tuition and universal fee rates will be recommended to the College Board of Education at the January 2024 board meeting.

Expenses:

Inflation has eased, but prices for goods and services continue to warrant monitoring in the short term for additional increases. Supply chain issues still exist, albeit at a reduced level, especially for facility-related goods and equipment. In winter 2024 the College will begin bargaining with both the Faculty and Classified associations as their respective contracts expire on June 30, 2024. This presents a unique budgeting challenge as the final contracts for both of the associations will likely be unknown throughout the 2024–2025 budget development process.

With federal relief funds no longer available as a backstop for the budget, the College will continue to adjust to the new enrollment and financial reality for 2024–2025. When developing the budget for the upcoming year, the College is considering what is most strategic, focusing on critical community and workforce needs; making decisions to help increase or preserve student enrollment whenever possible; evaluating options that will least impede the College’s ability to serve the community in both the short and longer term; and considering equity implications in decision-making.

**ACCEPTANCE OF PROGRAM DONATIONS
OCTOBER 1, 2023–DECEMBER 31, 2023
[23-24-130]**

Prepared by

Shawn Keebler, Development Associate—Chemeketa Foundation
Jamie Wenigmann, Director of Development—Chemeketa Foundation
Marie Hulett, Executive Director—Institutional Advancement
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

These items were donated to Chemeketa Community College from October 1, 2023, through December 31, 2023. It is recommended that the College Board of Education accept these donations.

Item: 2014 Ford Focus Hatchback SE Donor: Al James Rise Declared Value: \$4,391 Program: College Inside Program	Item: Various supplies for machining Donor: Monroe Fluid Technology Declared Value: \$2,875 Program: Machining (CAM) In-Kind
Item: Conference room chairs Donor: David Evans & Associates, Inc. Declared Value: \$3,600 Program: Student Life Center	Item: DeeJay services Donor: Pedro Ortega Osorno Declared Value: \$1,000 Program: Woodburn Campus - Event
Item: 1,164 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$2,581 Program: Food Pantry	Item: 612 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$1,480 Program: Food Pantry
Item: 567 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$1,422 Program: Food Pantry	Item: 464 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$1,044 Program: Food Pantry
Item: 389 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$950 Program: Food Pantry	Item: 384 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$922 Program: Food Pantry
Item: 302 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$710 Program: Food Pantry	Item: 11 bars of soap Donor: Jessica Howard Declared Value: \$60 Program: Benefitting Student Relief Fund

Action-3
February 21, 2024

Item: 18 clothing items Donor: Jacqueline and Randall Franke Declared Value: \$225 Program: Chemeketa Closet	Item: 20 clothing items Donor: Karen H. Declared Value: \$200 Program: Chemeketa Closet
Item: 20 clothing items Donor: Jacqueline and Randall Franke Declared Value: \$200 Program: Chemeketa Closet	Item: 3 clothing items Donor: Maritza Declared Value: \$150 Program: Chemeketa Closet
Item: 15 clothing items Donor: Jacqueline and Randall Franke Declared Value: \$109 Program: Chemeketa Closet	Item: 1 clothing item Donor: Janelle Del Rio Declared Value: \$25 Program: Chemeketa Closet
Item: 2 clothing items Donor: Donna Crane Declared Value: \$70 Program: Chemeketa Closet	Item: Apprenticeship equipment and tools Donor: Donald Co. LLC Declared Value: \$500 Program: Apprenticeship Department

**APPROVAL OF GRANTS AWARDED OCTOBER 2023–DECEMBER 2023
[23-24-131]**

Prepared by

Gaelen McAllister, Director, Institutional Grant Development
Alice Sprague, Interim Vice President—Governance and Administration

These grants have been awarded to the college from October to December 2023. It is recommended that the Board of Education accept these grants.

GRANTS AWARDED—October 2023–December 2023

Grantor	Department	Description	Amount
Oregon Department of Veteran Affairs, Veterans Resource Center	Student Affairs, Veterans Resource Center	Funds activities and peer mentors for the Salem campus Veterans Resource Center. Angela Archer. Submitted 9/4/2023.	\$100,000
U.S. Department of Education–Rural Postsecondary and Economic Development	Regional Education Academic Development–High School Partnerships	Proposal to increase rural high school dual enrollment uptake by increasing outreach, developing CTE pathways, and broadening faculty professional development. Sara Hastings. Submitted 6/20/2023.	\$2,222,424
Yamhill County	CTE–Early Childhood Education, READ–Academic Development	Funds an intensive early childhood education program with integrated academic support in Yamhill County. Up to 25 students per cohort will obtain both an Infant-Toddler and Preschool certificate in 14 weeks. R. Taylor. Submitted 12/11/2023.	\$762,860
Institute of International Education	READ–Academic Development	To support the enrollment and degree completion of recently arrived refugees and displaced persons from Afghanistan. Genevieve Halkett.	\$143,570
Willamette Workforce Partnership	READ–Commercial Driver Licensing (CDL)	Funds CDL training for students seeking careers in transportation. Connects students with local employers. Paul Davis. Submitted 10/13/2023.	\$249,999
HECC	General Education and Transfer Studies	Supports implementation of Guided Pathways curriculum changes and professional development.	\$150,000
		<u>Total Grant Funding Awarded</u>	<u>\$3,628,853</u>

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

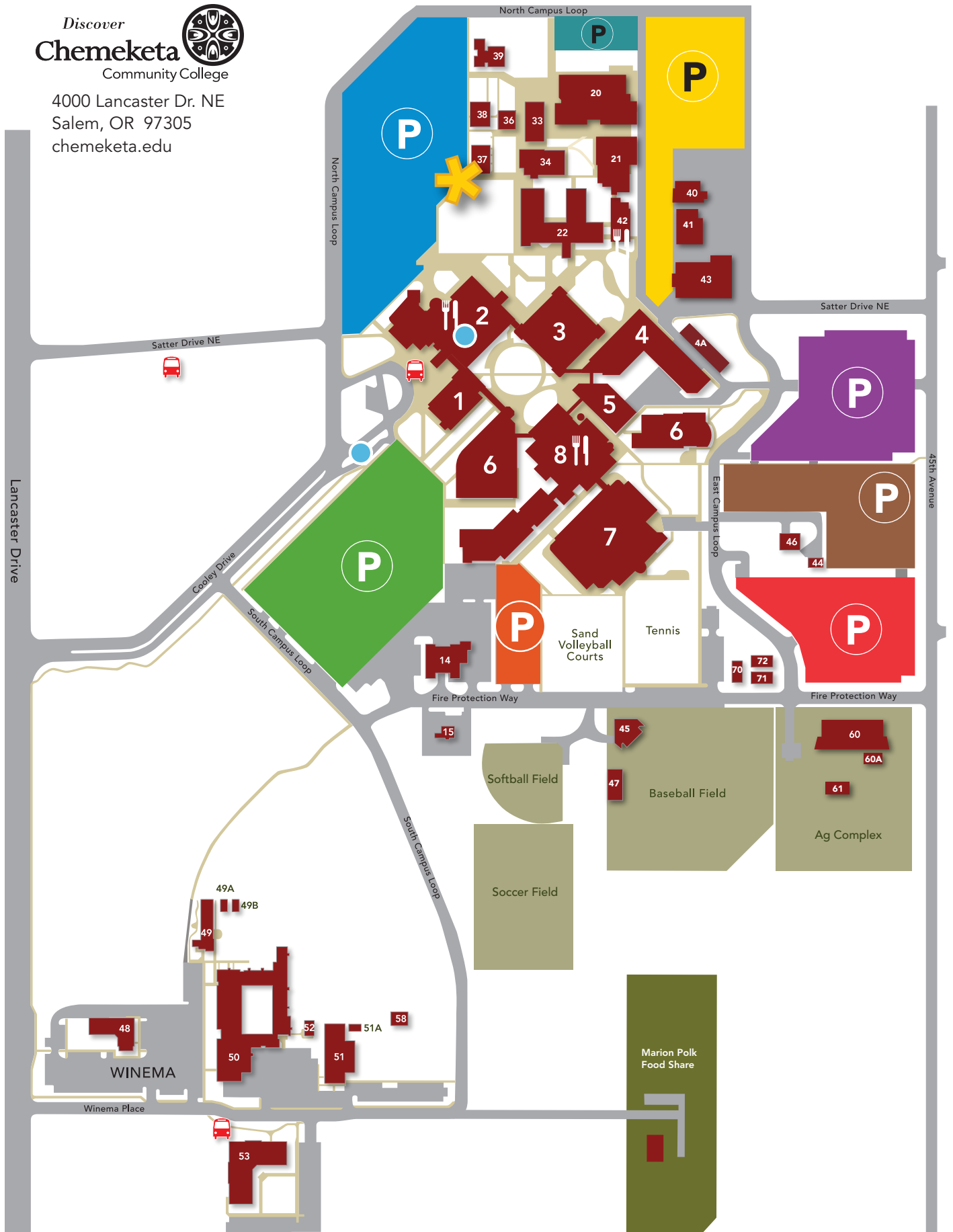
QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2
February 21, 2024



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 February 21, 2024

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

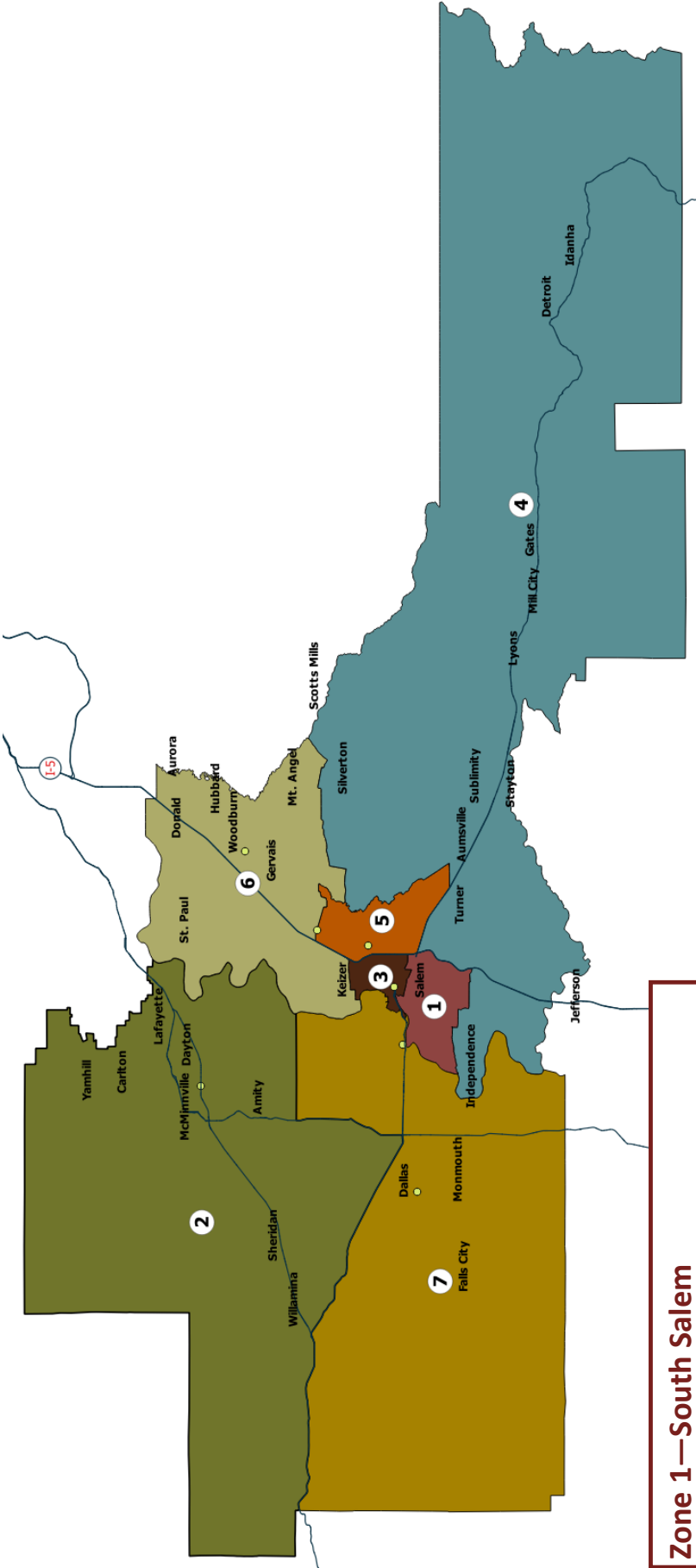
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
 - ZONE 2 Ron Pittman**
 - ZONE 3 Neva Hutchinson, Chair 2023-2024**
 - ZONE 4 Ken Hector, Vice Chair 2023-2024**
 - ZONE 5 Jackie Franke**
 - ZONE 6 Diane Watson**
 - ZONE 7 Betsy Earls**